



MINUTES OF THE PAWLET SELECT BOARD

November 15, 2011

7:02 PM Meeting called to order by Chair Mike Beecher

Present: Bob Jones, Mike Beecher, Clarence Decker, Joe Clark, Sue LaPorte

Audience Present: Judy Coolidge, Lenny Gibson

Minutes of November 1, 2011 informational meeting were reviewed. *Motion by Deck, seconded by Sue, to accept the minutes as written, so voted.*

Minutes of November 1, 2011 meeting were reviewed. *Motion by Deck, seconded by Sue to accept the minutes as written, so voted.*

Audience

Judy Coolidge, Treasurer, asked if the select board would like to discuss the budget. The board agreed to discuss the budget. Judy handed the board packets containing the budget.

The General budget was discussed:

- Keep the select board the same.
- Give the town clerk a 3% raise.
- Adjust the select board clerk amount.
- Judy is looking for a new assistant – keep that amount the same.
- Change listers to \$20,000.
- Zoning requested a cost of living increase. Leave the same.
- Civil defense figure is FEMA expenses. Leave the same.
- Librarian: doesn't take health insurance. That would determine if the town could pay a 3% raise. Tabled for now.
- Health insurance increase 6%. Plug in the proposed amount.
- Legal fees to \$3,000.
- Accounting services to \$1,000
- Office machinery – voting cards mostly. \$4,685 for 3 elections. (some in ballots) Put ballots to \$4,700. Change to Election materials.
- Copier machine \$118/month. Office machinery to \$2,000.
- County tax to \$13,500.

- Phones to \$2,600. Check to see if internet at garage. Take it off if they still have it. Judy will check long distance carrier rates.
- Advertising to \$600.
- Meetings to \$1,000.
- Town reports to \$2,300.
- Newsletter at \$5K.
- Zoning expenses to \$3K.
- Grant writing to \$2K.
- Interest expense to 0.
- Insurance to \$23,000.
- Town hall repairs and maintenance to \$18,000.
- Library repair and maintenance \$5,000. Need to discuss with library board. Invite to next meeting.
- Town hall electricity to \$2,700.
- Library electricity to \$2,500.
- Fuel town hall: energy audit indicated insulating basement would save a bunch of money. All fuel purchased from same supplier. Change to \$5,400.
- Fuel library: to \$6,800.
- Jeff indicated that the Wastewater Treatment Facility should have a lower biosolids management and disposal cost once the plant is upgraded.
- VT Trails and Greenways wants to be put on the ballot as an appropriation.

Lenny Gibson : Asked the board if they had any questions about his letter of request for alternate on the Development Review Board. James Glick applied at the last meeting. The board agreed to make a decision at this meeting. *Motion by Bob, seconded by Sue, to appoint Lenny Gibson as alternate for the Development Review Board. So voted.*

Lenny would relinquish the Solid Waste Alliance Community position so James could do that. Invite him to next meeting. Sue will call.

Correspondence

The Clerk's Memo was read:

- Letter from J. Paul Giuliani regarding Public System Improvement Bond.
- Two sworn statements of Proof of loss forms from VLCT that need to be signed and mailed, as well as notarized. Delegate a select person to sign in Melissa's presence tomorrow. Two spinners stolen from town garage. Case # VT State Police 11C105253. Trooper Doug Norton on Town equipment loss. James Glick letter to select board to be addressed at this meeting.
- Deb at NE Assoc. of City and Town Clerks conference in CT this week.

Unfinished business

Copies of the deeds were dropped off by Jack Williams.

Regarding the elevator, a conditional permit was issued for 30 days. John Thrasher is pursuing the violations with Schindler.

New business

A letter from the VT Land Trust stated that 2 more farms in Pawlet are being considered for inclusion in the land trust.

Regarding any liability on the property donated by Jack Williams to the town of Pawlet, there would be no increase in the town's contribution to add liability coverage for this property.

Joe said there are 13 tires on rims outside the back of the town garage. 4 are cap-able. The current policy is to buy new. This would mean \$170 for capping vs. \$450 for new tires. Joe recommends the highway department remove the tires from the rims and scrap the rims. Joe will pursue with Keith.

Any other business

A replacement door for the town garage has been ordered from Overhead Door. The request for acceptance letter from Overhead Door was signed by Joe.

The bridge on 153 will be done as soon as guardrails are installed.

Recommendations for Sawmill road at Southworths are to put in 50 feet of riprap and restore the overflow. It will continue to need repair, but this will lessen the work necessary later on.

9:03 PM *Motion by Bob to adjourn, so voted.*

Respectfully submitted,

Karen Folger, Clerk