

Minutes

SELECTBOARD, TOWN OF PAWLET

April 25, 2017

7:00 pm at Pawlet Town Hall

REGULAR MEETING

Members in Attendance:

Mike Beecher

Ed Cleveland

John Malcolm

Chuck Weeden

Bob Jones

Others in Attendance:

Timothy Hughes-Muse

Keith Mason

Frank Nelson

Elizabeth Gibson

Nancy Morlino

Don Dichara

EVENT

1. Call to order at 7:00 pm
2. Addition or Deletion of Agenda Items
 - a. Additions:
 - i. New Business
 1. Appropriation for attendees at the Vermont Downtown and Historic Preservation Conference
 2. Request for the use of the auditorium
 - ii. Old Business
 1. Electrical Concerns at town hall
 - b. Deletions: none
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
 - a. Motion to accept the Minutes of April 11th, 2017
Result: Approved [Unanimous]
Mover: Mr. Cleveland
Secunder: Mr. Weeden
5. Appearances by local citizens and visitors- None
6. Announcements- no announcements
7. Reports
 - a. Energy Group Report- 50- 60 people attended the Energy Fair. Ms. Morlino and Ms. Gibson reported on some of the benefits and tangible outcomes that

developed during the Energy Fair. For example, as a result of the energy fair, people decided to install solar panels on their roofs and join together with neighbors who can share in the cost savings from GMP.

- b. Zoning Administrator's/ Planning Commission Report- none
- c. Road Foreman's Report
 - i. Quote from Dave Hosley to do the town's road side mowing \$9,750
 - ii. Regarding Sheldon Truck and the purchase of the new truck, Mr. Beecher spoke with the salesperson about the transmissions. The new truck will come with an Allison transmission because it will be the best transmission for the town's application.
 - iii. The board and Mr. Mason discussed the sale of the 1996 Mack truck.
 - iv. The crew is back on the 10-hour work schedule as of this week.
 - v. Mr. Weeden brought up the issue of the quality of the roads and the roads are "greasy". Mr. Weeden associated the problem with the timing, but acknowledged that it is also the material on top. Mr. Mason stated that farm equipment on the road contributes (by tracking organic matter onto road) but also the first grading of the roads turns all the salt brine from the winter back into the surface of the road and keeps the surface of the road moist for quite a while. The board and Mr. Mason discussed possible sources of materials, if the decision was made to no longer use the town gravel pit.
 - vi. Don Dichiara expressed his displeasure about the quality of the material used on the roads.
- d. Town Clerk's Memo
 - i. Signed Uniform Municipal Excess Weight Permits.
- e. Emergency Management Director's Report- reports are submitted on the first meeting of the month
- f. Health Officer's Report- reports are submitted on the first meeting of the month
- g. Town Treasurer's Memo
 - i. Reviewed the Treasurer's Memo
 - ii. Review of bills and signing of selectboard's orders
Motion to approve the warrants
Result: Approved [Unanimous]
Mover: Mr. Cleveland
Secunder: Mr. Jones
- h. Selectboard Administrative Assistant's Memo
 - i. The board reviewed the assistant's memo
- i. WWTF
 - i. NOAV response letter has been submitted.
 - ii. RBC- grant application has been submitted for emergency funds.
 - iii. Motion to approve the purchase of a replacement pump at Spruce Gum Pump Station for \$4,880
Result: Approved [Unanimous]
Mover: Mr. Weeden

Seconder: Mr. Jones

8. Old or unfinished business

a. Electrical concerns

- i. Plan for lighting the town green flag pole
- ii. Plan for controlling lights on town hall with motion sensor
- iii. Motion to Approve installation of spot light directed at the American Flag on the town green and the installation of the motion sensor on the exterior lights of the Town Hall.

Result: Approved [Unanimous]

Mover: Mr. Jones

Seconder: Mr. Cleveland

b. Review and propose changes to Personnel Policy- discussion tabled

c. Review proposal for replacing slate roof on the Town Hall porch with a standing seam roof

Motion accept bid from Tom Doran Roofing for replacing slate roof with standing seam.

Result: Approved [Unanimous]

Mover: Mr. Weeden

Seconder: Mr. Cleveland

d. Review and approve Purchasing Policy

Motion to approve the Purchasing policy as previously drafted.

Result: Approved [Unanimous]

Mover: Mr. Malcom

Seconder: Mr. Jones

e. Review and approve Selectboard Rules of Procedure

Motion to approve the Selectboard Rules of Procedure as edited during discussion.

Result: Approved [Unanimous]

Mover: Mr. Weeden

Seconder: Mr. Malcolm

Discussion: Under *Organization 9*, the discussion revolved around if these rules should be changed by unanimous decision or by majority vote. Ultimately, the board settled on "*These rules may be amended by unanimous vote of the body, and must be readopted annually.*"

f. Review proposal for library entrance refurbishment and plan for studying changes- discussion tabled

9. New Business

a. Letter from Brooke Hughes-Muse

Regarding the continued use of the Town Hall Auditorium. The consensus of the board is to permit the continued use of the town hall for yoga classes.

b. Vermont Downtown and Historic Preservation Conference

Mr. Malcom made a motion to approve the admission fees for two attendees to Vermont Downtown and Historic Preservation Conference on June 8th 2017. By consensus of the board. The consensus of the board was to approve this allocation of funds.

10. Motion made to Adjourn at 9:00 pm
Result: Approved [Unanimous]
Mover: Mr. Jones
Second: Mr. Cleveland