

Minutes for Town of Pawlet Select Board
Pawlet Town Hall
August 18th, 2015

Members in Attendance:

Mike Beecher
Sarah Ludlam
Bob Jones
Charles Weeden
Ed Cleveland

Others in Attendance:

Keith Mason
Molly Beverage
Janno Gay
Eric Mach
Timothy Hughes-Muse

Meeting Called to order at 7:02 pm

Item 1: Review Past Meeting Minutes: August 4, 2015 Meeting's Minutes- Sarah made the motion to accept the minutes, seconded by Ed, motion carried, voted and approved.

Item 2: Pawlet Public Library Board of Trustees

Molly and Janno have come to discuss the liability insurance policy. Without the policy in hand, the board is not prepared to discuss the insurance policy. The Library BOT is seeking guidance from John Thrasher and how to proceed if someone is injured. Timothy will acquire the policy from VLCT, the town's insurer. Sarah states that the library had undergone a safety inspection and had passed the inspection before the incident occurred.

The Select Board suggests that once an incident occurs, we should contact VLTC and direct the claimant to the town's insurer. Claimants should not contact either the Pawlet Select Board or the Library's Board of Trustees. The Select Board assistant will help with this in the future.

The Select Board assistant will gather more information regarding the insurance policy and the Select Board invites the Public Library Board of Trustees to return to discuss the policy at a later date.

Other Happenings at Library: The library is being recognized by the State Librarian for excellence. Pawlet Library BOT will present a budget to the Select Board in the near future. Part of their proposed budget will be to keep the library open 20 hrs/week.

Item 3: Report from the Zoning Administrator

- The Pawlet Planning Commission is working hard to achieve timeline goals. Lenny Gibson will have a draft ready this week. If deadline is missed, the town will have to reapply for Village center designation.

- Zoning: Has appointment with John Edwards to discuss his zoning non-compliance on Thursday.
- There are no outstanding violations. Reappraisals have brought awareness to a couple of non-compliant properties, but Eric has received permit applications and is working with homeowners.

Item 4: Reports from the Road Foreman

- Hickory Hollow turn around is almost complete. Wrapping project up Wednesday.
- Sand piles are complete, 2100 yards in both locations.
- Ready to move to New Street, if funding allows. The consensus of the board is that work should commence on New Street so that the road crew can keep on schedule for upcoming projects.
- Sarah will check on the Bull Frog Rd reimbursement.
- Vehicles: Mack Truck has windshield wipers are fixed. First linkage was broke, then the switch and wiper motor. To date, the truck should be in good working condition. Need tires on a couple of trucks, about 14 tires. The town will get recapped tires except for tires on steering axles.
- Shim Coat in 153: Chuck recommends that we hold off on the road shim because of the budget. It is Keith's position that the town has not spent very much money on paving roads over the past few years and that by doing this project, we are saving money in the long run by reducing next year's paving costs and by reducing the mobilization costs associated with bringing a Paver out at a later date. Keith will get a quote from Fuller Sand and Gravel on the shim. The board expressed a concern that we should have a contingency fund in the budget for emergencies and that the shim coat project will reduce the contingency funds to nearly zero for a few weeks until the reimbursements come back from the state.
- Gravel Pit Expansion: Keith thinks there is plenty of sand and clay. How much more gravel do we have? At some point we will have to expand, and therefore the town may need to survey to find the corner of that property. Another option is we could go deeper. We probably have a couple more years of gravel, and Chuck would like to start thinking through the town's options now.
- An apron is a road feature that consists of a paved terminal section of a gravel road where the gravel road has a junction with a paved road. The apron serves to move the asphalt-to-gravel transition away from the traffic corridor of the paved road making it easier and safer to operate the grader. Aprons may reduce the occurrence of potholes at the transition. They have not been put on due the high cost of installation and maintenance. The lack of aprons cause potholes and rough road. At this time, the budget would not support the installation of aprons.
- Dry hydrant at Mill Pond is filled with silt. Dale, the Fire Chief, wants to use the town's backhoe to raise the hydrant and shorten. The board agrees to this proposal. Eric suggests waiting because there are permits in progress to dredge Mill Pond.
- Counterweights on town's backhoe: Waiting until there is more room in the budget.
- Button Falls Road does not seem to be subsiding due to the previous sinkhole.

- Chloride Schedule? The Town Highway crew is dodging heavy rain storms, which would wash away the chloride. Have not been able to grade to much effect. Spot treatments may be possible, but they are waiting until it would be effective.
- The road crew will clean brush from behind the library.
- One of the goals of the Board is to have better understanding of time management of the Road System. Keith Suggest bringing Kip back into the area to do a surface evaluation. As far as daily time sheet- Tim and Keith will get together to develop a system.
- Wlnter Preparations are being made. Grader needs parts. Dodge dump body needs new paint. Snow plow blades are in stock. May need new tire chains.

Item 5: Use of the Town's Slag Pile by Contractors

Edits made to the guide. Approved for release.To be posted and mailed to likely contractors.

Item 6:Review Town Treasurer's Memo: Sarah made motion to approve the warrants, seconded by Chuck, motion carried, voted and approved.

Item 7: Review Town Clerk's Memo

Sarah will address the lack of a request for a liquor license for the concert at the Town Hall August 30th, 2015

Pawlett Historical Society received a grant for \$8,729 to convert the cemetery building into a historical display and storage space, and install an ADA accessible bathroom. The select board requests to be informed of the status of the the required matching funds and additional funds for project completion.

Reviewed the Health Officer's Memo

Reviewed the Emergency Management Director's Memo

Noted that Deb is on vacation next week.

Sarah Made a motion to adjourn at 9:06 pm, Ed seconded, motion carried, voted and approved. Respectfully submitted by Timothy Hughes-Muse, Select Board Administrative Assistant.