

Draft Minutes
SELECTBOARD, TOWN OF PAWLET
April 11, 2017
7:00 pm at Pawlet Town Hall
REGULAR MEETING

Members in Attendance:

Mike Beecher
Ed Cleveland
John Malcolm
Chuck Weeden

Others in Attendance:

Timothy Hughes-Muse
Keith Mason
Bob Morlino
Nancy Morlino
Kim Ayers
Charles Mason
Clifford Tarbell
Dale Decker

EVENT

1. Call to order at 7:00 pm
2. Addition or Deletion of Agenda Items
 - a. Additional items
 - i. Bob Morlino -Emergency Management Director
 - ii. Kim Ayers, the Delinquent Tax Collector to discuss the upcoming tax sale.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
 - a. Motion to accept the Minutes of March 28th, 2017
Result: Approved [Unanimous]
Mover: Mr. Cleveland
Secunder: Mr. Beecher
5. Appearances by local citizens and visitors- None
6. Emergency Management Plan- Mr. Morlino presented the board with updates to and requested signatures on the Emergency Management Plan. The Board members present signed. Mr. Morlino suggested to the board that he could come and review the Emergency Management Procedures as a review for some of the longer-serving board members and as an introduction for the newer members.

7. Delinquent Tax Collection- Tax Sale will be held at 12:30 pm April 12th, 2017 at the town hall. Mr. Cleveland will be present at the tax sale to represent the Selectboard. Next month, there will be another tax sale, after the Sewer Bill goes out. The board discussed the process for tax sales.
8. Announcements- no announcements
9. Reports
 - a. Energy Group Report-
 - i. The Agenda for the Energy Fair is:

| Schedule of Events for Town Hall Energy Fair- April 22, 2017 | |
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| <u>1:00 - 1:30</u> | Green Mountain Power, HeatSquad, Efficiency Vermont - Programs and incentives |
| <u>1:30 - 2:00</u> | Alan Benoit - Sustainable Architect, "Designing Net Zero Homes" |
| <u>2:00 - 2:30</u> | Prof. Steven Letendre, Green Mountain College - "Apples to Apples- How to compare home solar systems to make smart solar choices" |
| <u>2:30 - 3:00</u> | Bill Laberge, Grassroots Solar |
| <u>3:00 - 3:30</u> | Alan Betts - Climate Scientist |
| <u>3:30 - 4:00</u> | Bhima Nitta, Power Guru, Community Solar |

- b. Zoning Administrator's Report- none
- c. Road Foreman's Report
 - i. No further information regarding transmission on Mack truck. Mr. Weeden expressed disappointment that the truck company has taken more than 10 days to return information on a Mack transmission.
 - ii. Due to increased engineering requirements for culverts, Mr. K Mason provided details from CAMP Precast that indicates an increase in cost for the culverts to hire an engineer. Mr. Beecher and Mr. Weeden think that the town should use CAMP's engineer. The consensus of the board is to get prices on culvert that will include the engineering.
 - iii. The Board discussed the slag pile usage and reminded the assistant that insurance paperwork for excavators need to be on hand before contractors move onto town property.
 - iv. No crushing bids have been submitted and will not be submitted until later.
- d. Town Clerk's Memo
 - i. Historic Site Marker Application- request for signature
 - ii. Signed Uniform Municipal Excess Weight Permits.
 - iii. Signed Liquor Licenses for Barn Restaurant and Tavern
Motion to approve Liquor License for Barn Restaurant
Result: Approved [Unanimous]
Mover: Mr. Cleveland
Secunder: Mr. Weeden
- e. Emergency Management Director's Report- reviewed memo
- f. Health Officer's Report- reviewed memo
- g. Town Treasurer's Memo

- i. Reviewed the Treasurer's Memo, regarding the designation of election workers as volunteers.
 - ii. Review of bills and signing of selectboard's orders
 - iii. Motion to approve the warrants
Result: Approved [Unanimous]
Mover: Mr. Weeden
Secunder: Mr. Cleveland
- h. Selectboard Administrative Assistant's Memo
 - i. The board reviewed the assistant's memo
 - 1. Review Paving Contract to submit to VTrans
 - 2. Mr. Beecher signed a PACIF grant application
 - 3. The Board approved the application to rent the town hall auditorium.
 - 4. Mr. Beecher signed the contract with Rutland Regional Planning Commission to perform a road surface analysis.
- i. WWTF
 - i. The RBC at the WWTF is broken.
 - ii. Mr. Beecher explained the process the for bringing the facility back online.

10. Old or unfinished business

- a. Discussion topic: Plan for borrowing money from the Cemetery Association. The Cemetery Association would not be able to cover the entire note. Mr. Mason asked if he should gather more information. The consensus of the board was that they are not in favor of this option because of the added expense to the town, even though it would benefit the cemetery Association.
- b. Discussion around Personnel Policy
 - i. Motion that finds that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage
Result: Approved [Unanimous]
Mover: Mr. Weeden
Second: Mr. Malcolm
 - ii. Motion to enter in executive session in order to discuss the personnel policy and labor relations under Title 1, Section 313(a)(1)(B) of the Vermont Statutes.
Result: Approved [Unanimous]
Mover: Mr. Weeden
Second: Mr. Malcolm
 - iii. Motion to exit executive session at 9:38 pm
- c. Review proposal for replacing slate roof on the Town Hall porch with a standing seam roof- This item was tabled until the next regular meeting due to time constraints.

- d. Review and approve Purchasing Policy- This item was tabled until the next regular meeting due to time constraints.
- e. Review and approve Selectboard Rules of Procedure- This item was tabled until the next regular meeting due to time constraints.
- f. Review proposal for library entrance refurbishment and plan for studying changes. - This item was tabled until the next regular meeting due to time constraints.

11. New Business

- a. No new business

12. Motion made to Adjourn at 9:39 pm

Result: Approved [Unanimous]

Mover: Mr. Weeden

Second: Mr. Cleveland