

Draft Minutes for Town of Pawlet Selectboard

Pawlet Town Hall

March 2, 2016

Members in Attendance:

Mike Beecher
Bob Jones
Charles Weeden
Sarah Ludlam
Ed Cleveland

Others in Attendance:

Deb Clark
Charles Mason
Elaine Decker
Judy Coolidge

Item 1: Elected Officials sworn into office by the Town Clerk: Mike Beecher, Edgar Cleveland, Sarah Ludlam, Timothy Hughes-Muse, and Kim Ayers.

Item 2: Meeting Called to order at 7:00 pm

Item 3: Introduction of those present

Item 4: Review Meeting Minutes of the February 16, 2016 meeting of the Selectboard. Mr.

Weeden made motion to accept the minutes with edits, seconded by Ms. Ludlam motion carried, voted and approved.

Ms. Ludlam made a motion to appoint Mr. Beecher as the Chair of the Selectboard, seconded by Mr. Weeden, motion carried, voted and approved.

Mr. Weeden made a motion to appoint Ms. Ludlam as Vice-Chair of the Select Board, seconded by Mr. Cleveland, motion carried, voted and approved.

Item 5: Town of Pawlet Listers

Ms. Decker presented the responsibilities and duties of the Listers, which are extensive. Ms. Decker thinks that the entire reappraisal budget will be depleted, but will cover the finalization of the reappraisal.

Ms. Decker inquired how the board intended to allocate the \$500 raise that the Listers had earned. Ms. Coolidge presented information to the board to help illuminate the issue. The board discussed how to set the hourly wage for the Listers. The hourly rate set in December for FY 2017 will continue to be the rate for the upcoming fiscal year.

The Listers did not know about the budget until it was in the town report and the Listers asked to be informed about budget decisions in the future.

Item 6: Appearances by Local Citizens and Visitors- none present

Item 7: Announcements

No Announcements this week.

Item 8: Reports

1. *Road Foreman's Report*
 - a. *No Memo Submitted*
2. *Zoning Administrator's Report*
 - a. No Memo submitted.
3. *Town Clerk's Memo*
 - a. Reviewed Town Clerk's Memo
 - b. Signed excess weight permits
4. *Town Treasurer's Memo*
 - a. Reviewed the Town Treasurer's Memo.
 - b. Ms. Coolidge presented bank documents that need to be signed by the Selectboard.
 - c. Kim Ayers has been appointed Assistant Treasurer.
 - d. Delinquent Tax list- about \$300,000 is delinquent. Ms. Ayers is in the process of presenting delinquent tax properties to Mr. O'Toole. Mr. Jones believes that after 3 years delinquent, properties are forced into tax sale.
 - e. Delinquent sewer fees that are up to about \$26,000.
5. Health Officer/ Emergency Management Director's Memo
 - a. Reviewed Health Officer's Memo
 - b. Emergency Management Director's Memo
6. *Selectboard Administrative Assistant's Memo*
 - a. Reviewed Assistant's Memo
7. *WWTF*
 - a. Reviewed Monthly Activities for January 2016

Item 8: Old Business

Regarding the AOT shed, the Selectboard declined the State of Vermont's bid for the parcel adjacent to the gravel pit.

Item 9: New Business

1. Living History Encampment in to be held in Pawlet in July 2017
2. Ms. Ludlam made the motion to appoint Dave Hosley to the position of Forest Fire Warden, seconded by Mr. Cleveland, motion carried, voted and approved.
3. Appointments:
 - a. The alternates for the Development Review Board will be postponed until the DRB has had their organizational meeting.
 - b. Ms. Ludlam made the motion to reappoint the Other Appointments for 1-yr terms as printed in the 2015 Town Report beginning with Town Attorney and ending with the Official News Publication, seconded by Mr. Cleveland, motion carried, voted and approved.

<u>Other Appointments (1 year terms expire)</u>	March 2016
Town Attorney.....	John Thrasher, Esq.
Fence Viewer.....	Platt Herrick, Jr.
Town Service Officer.....	Robert Schoenemann
Inspector of Coal, Wood, Shingles & Lumber.....	Tim Waite
Weigher of Coal & Tree Warden.....	Tim Waite
Energy Coordinator.....	Sue LaPorte
Pound Keeper for Large Animals.....	Bob Jones
Pound Keepers for Small Animals.....	David Ricard, Sr. and William Humphries
Liquor Control Board.....	Selectboard
Sewer Commissioners.....	Selectboard
Solid Waste Alliance Communities (SWAC) Representative.....	Lennie Gibson
Tax Collector.....	Judy Coolidge
Official News Publication.....	Lakes Region Free Press

- c. Ms. Ludlam made a motion to appoint Eric Mach to the position of Zoning Administrator for a two-year appointment, ending in 2018, seconded by Mr. Weeden, motion carried, voted and approved.
 - d. Mr. Cleveland made a motion to reappoint Mark Frost and Paul Elsholz to the Pawlet Planning Commission for three-year appointments, seconded by Ms. Ludlam, motion carried, voted and approved.
 - e. Ms. Ludlam made a motion to appoint Keith Mason to the Development Review Board for a two-year term, seconded by Mr. Jones, motion carried, voted and approved.
4. The Town of Pawlet Selectboard liaison officers are as follows: Mike Beecher & Bob Jones- Sewer. Sarah Ludlam & Chuck Weeden- highway. Ed Cleveland & Chuck Weeden- buildings.
 5. Mr. Weeden made a motion to approve the warrants, seconded by Mr. Jones, motion carried, voted and approved.
 6. Mr. Weeden made a motion to go into executive session at 8:25 pm in order to discuss employee review, under the Title 1, Section 313(a)(3) of the Vermont Statutes. The board came out the executive at 8:41 pm with no decisions made.

Ms. Ludlam made a motion to adjourn at 8:41 pm, Mr. Jones seconded, motion carried, voted and approved.

Respectfully submitted by Timothy Hughes-Muse, Select Board Administrative Assistant.