

Draft Minutes
SELECTBOARD, TOWN OF PAWLET
May 23, 2017
7:00 pm at Pawlet Town Hall
REGULAR MEETING

Members in Attendance:

Mike Beecher
Ed Cleveland
John Malcolm
Chuck Weeden
Bob Jones

Others in Attendance:

Timothy Hughes-Muse
Keith Mason
Frank Nelson
Eric Mach
Gary Baierlein

EVENT

1. Call to order at 7:00 pm
2. Addition or Deletion of Agenda Items
 - a. Additions:
 - i. New Business - none
 - ii. Old Business - none
 - b. Deletions: none
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
 - a. Motion to accept the Minutes of May 23, 2017 as edited
Result: Approved [Unanimous]
Mover: Mr. Weeden
Seconder: Mr. Cleveland
Discussion: Mr. Malcom asked if there are guidelines for publishing in the board's minutes specific bid prices or quotes. Mr. Malcom noted that it seemed inconsistent. Mr. Hughes-Muse acknowledged the inconsistency. To rectify the issue, bids and quotes will be included. When jobs are approved where the final cost is to be determined afterward, estimates will be noted in the minutes.
5. Appearances by local citizens and visitors
 - a. Frank Nelson reported on the most recent meeting of the Pawlet Planning Commission and some of the ideas passed around during the meeting.
6. Announcements- no announcements
7. Reports

- a. Energy Group Report- The board reviewed the memo submitted by Elizabeth Gibson regarding. Ms. Gibson's memo also included information on the town hall restoration.
 - b. Zoning Administrator's/ Planning Commission Report- Mr. Mach also discussed some of the work of the Pawlet Planning Commission. They commission is working specifically on economic development.
 - c. Road Foreman's Report
 - i. The board discussed the replacement of the Rosenthal culvert in West Pawlet Village and the paving preparation for Paving Route 153.
 - ii. The board discussed top dressing gravel roads with better materials.
 - 1. Mr. Mason presented a cost estimate was \$100,000 for 3" of top coat in order to do a 1/3 of the gravel roads every year. (20" road with 3" lift is 1000 yards per mile). The current budget for gravel is \$25,000.
 - 2. The board also discussed putting better gravel down during winter maintenance.
 - iii. The board reviewed the draft "Request for Proposal" for paving Rte 153.
 Motion Made to put the paving contract out to bid, with the intent to review sealed bids at the next regular meeting of the selectboard[June 6, 2017].
 Result: Approved [Unanimous]
 Mover: Mr. Malcolm
 Second: Mr. Cleveland
 Discussion: The board made minor changes to the RFP.
 - d. Town Clerk's Memo
 - i. Reviewed town clerk's memo
 - e. Emergency Management Director's Report- reports are submitted the first meeting of the month
 - f. Health Officer's Report- reports are submitted the first meeting of the month
 - g. Town Treasurer's Memo
 - i. Reviewed the Treasurer's Memo
 - ii. The board reviewed the Delinquent Sewer Tax List
 - iii. Review of bills and signing of selectboard's orders
 Motion to approve the warrants
 Result: Approved [Unanimous]
 Mover: Mr. Weeden
 Seconder: Mr. Cleveland
 Discussion: None
 - h. Selectboard Administrative Assistant's Memo
 - i. The board reviewed the assistant's memo
 - i. WWTF
 - i. The board discussed the status of the RBC and the Report from Hannah.
8. Old or unfinished business
- a. Review and propose changes to Personnel Policy

- i. The board discussed the language and definition regarding a “work week” and the surrounding implications for overtime
 - ii. Further review and discussion of the personnel policy was tabled
 - b. Review proposal for library entrance refurbishment and plan for studying changes
 - i. The board discussed and developed a few initial steps for developing a plan to improve access to the library.

9. New Business

- a. Gary Baierlein would like to purchase 5 acres of commercial property, a subdivision of the town’s slag pile.

Motion to work with Mr. Baierlein to study the possibility of a subdivision and subsequent sale of a 5 acre lot of the town’s slag pile for his use.

Result: Approved [Unanimous]

Mover: Mr. Weeden

Second: Mr. Cleveland

Discussion: The board asked questions about the details of the specific site that Mr. Baierlein is interested in. The board discussed the pros and cons of a transaction like this, the possible uses of the site, and identified the research necessary to make an informed decision about the request.

10. Motion made to Adjourn at 9:23 pm

Result: Approved [Unanimous]

Mover: Mr. Jones

Second: Mr. Cleveland

Discussion: None