

Minutes for Town of Pawlet Selectboard
Pawlet Town Hall
March 29, 2016

Members in Attendance:

Mike Beecher
Bob Jones
Sarah Ludlam
Ed Cleveland

Others in Attendance:

Eric Mach
Keith Mason
Elizabeth Gibson
Nancy Morlino
Timothy Hughes-Muse

Item 1: Meeting Called to order at 7:00 pm

Item 2: Introduction of those present

Item 3: Review minutes of the March 15, 2016 meeting of the Selectboard. Ms. Ludlam made motion to accept the minutes with edits, seconded by Mr. Cleveland motion carried, voted and approved.

Item 4: Appearances by Local Citizens and Visitors

Item 5: Announcements

Item 6: Reports

1. *Town Hall Auditorium- Elizabeth Gibson*
 - a. Vermont Arts Council grants can cover curtains. However, the Historic Preservation Trust suggest a different order of operations, specifically starting with the ceiling. Work to be completed on ceiling is patching and restoring stenciling. Ms. Gibson plans to apply for grant in October, and then again in the spring for light fixtures and window treatment. These grants require a 1 to 1 match.
 - b. Lisa Ryan from preservation trust will be visiting auditorium next week. The original architect has been invited. April 7th 11:45 am.
 - c. There is a Historic Preservation workshop, hosted by the Preservation Trust coming up in May. The workshop is \$125 and Ms. Gibson requests funds for her to attend. Ms. Ludlam made a motion to approve the funds for Ms. Gibson, or a delegate from Pawlet to attend the workshop, seconded by Mr. Cleveland, motion carried, voted and approved.
2. Energy Committee Report
 - a. The Energy Committee has been in communication with Clean Energy Design Group and will continue the discussion.
 - b. Ms. Morlino asked about possible uses for town-owned property in West Pawlet

3. *Road Foreman's Report*

- a. Presented a driveway permit for the Selectboard's signatures.
- b. TA 60 paperwork and VTrans meeting this Thursday and we may find out if we are eligible for paving funding on Rt 153.
- c. Regarding the River Conservancy Meeting with Danby, Mr. Cleveland and Mr. Mach were in attendance with Mr. Mason. The goal of the meeting was to encourage cooperation between municipalities to reduce flooding in Flower Brook, specifically what road work can be cooperatively completed that would mitigate risk.
- d. The Crew has been grading and raking roads.
- e. The Crew has also been cutting brush.
- f. Mark Pfenning of CAMP Precast was unable to connect with Mr. Mason.
- g. Current Hydraulic studies were not sufficient for the Tadmer Project and had to be re-analyzed. The new hydraulic study will require significant changes to the operational plan. It will increase the time it takes to complete the project. The Tadmer Project will be completed before the North Pawlet Rd.
- h. The town used the least salt in this past winter than it has in several years. 300 tons/year is average year and this year we applied about 100 tons to the roads.

4. *Zoning Administrator's Report*

- a. Planning Commission is working on village center designations. There will be some changes to the zoning maps. There should not be any adverse effects.
- b. There has been no communication from Pam Gilbert.
- c. Village Center Designation application will be submitted in early May and will likely be approved in Late May. Mr. Mach will need to travel to Montpelier for the approval meeting.
- d. Advantages to Designated Villages are funds for grants and for façade improvements.

5. *Town Clerk's Memo*

- a. Reviewed Town Clerk's Memo
- b. Appointed Regular Commissioner and Alternate Commissioner to Rutland Regional commission and to the Transportation Council.
- c. Signed 3 Excess weight permits.
- d. The selectboard reviewed and approved the Town Informational Meeting Minutes.
- e. Reviewed Certificate of Votes for Annual Town Meeting.

6. *Town Treasurer's Memo*

- a. Reviewed the Town Treasurer's Memo.
 - b. Ms. Ludlam made the motion to approve the warrants, seconded by Mr. Cleveland, motion carried and approved.
 - c. The Selectboard discussed HR issues.
7. Health Officer/ Emergency Management Director's Memo
 8. *Selectboard Administrative Assistant's Memo*
 - a. Reviewed Assistant's Memo
 9. WWTF- no update

Item 8: Old Business

1. The Board reviewed and approved the Job Description for Custodial Services at the Town Hall and made the decision to offer the position to an applicant.
2. Delinquent Tax policy- the discussion will be tabled until the next regular meeting.
3. M&M Plumbing and Heating will be installing heating system next week.

Item 9: New Business

1. Ms. Ludlam made a motion to approve the Constable's request for an hourly pay increase, so long as they remain in their allotted annual budget, seconded by Mr. Cleveland, motion carried, voted and approved.

Ms. Ludlam made a motion to adjourn at 8:36 pm, Mr. Cleveland seconded, motion carried, voted and approved.

Respectfully submitted by Timothy Hughes-Muse, Select Board Administrative Assistant.