

Minutes for Town of Pawlet Select Board
Pawlet Town Hall
November 10, 2015

Members in Attendance:

Mike Beecher
Sarah Ludlam
Bob Jones
Charles Weeden
Ed Cleveland

Others in Attendance:

Steve Locke
Janno Gay
Molly Beverage
Judy Coolidge
Keith Mason
Dave Ricard
Timothy Hughes-Muse

Meeting Called to order at 7:00 pm

Item 1: Review Past Meeting Minutes of the October 27th, 2015 meeting of the Select Board. Ms. Ludlam made motion to accept the minutes with edits, seconded by Mr. Cleveland motion carried, voted and approved.

Item 2: Library Trustees, Molly Beverage and Janno Gay

1. Request an increase in the Librarian's Salary to the previous librarian's salary, equalling an increase of \$3,500
2. Request for the Town to assume responsibility for the assistant librarian's salary. \$6,240 (10 hrs/week)
3. Building Maintenance fund may not be enough. It is currently at \$5,000. Ms Ludlam notes that there is the Capital Expense Fund that would cover contingencies.
4. In regards to the rear access door of the library, Mr. Cleveland will work with a carpenter to develop a design for roof adjustment, before the Town solicits bids for the project.

Item 3: Steve Locke

Mr. Locke, a resident of West Pawlet, VT request that the brush be trimmed near the Euclid Street stop sign because it presents a possible safety concern. Mr. Locke expressed concern that the Pawlet Road Crew trimmed shrubs in the vicinity, but did not clear the brush from around this stop sign which apparently obstructs the view of oncoming traffic when drivers pull out from Euclid Street onto Route 153. Mr. Mason, the Road Foreman, will review the situation and determine a proper course of action. Mr. Locke expressed dissatisfaction with the manner that he was treated by the road crew.

Item 4: Budget Planning with Town Treasurer, Judy Coolidge

Ms. Coolidge and the Select Board discussed the details of the General Fund Budget for FY2017.

Increases were discussed in the following line items:

- employee salaries
- health insurance
- repair and Maintenance of office equipment
- Meetings
- Ballots and Election Materials
- Newsletter
- Travel
- Lister's Expense
- Zoning Expenses
- Repairs and Maint. Town Hall
- Repairs and Maint. Library
- Electricity /Library

Decreases were discussed in the following line items:

- Custodian
- Electricity/ Town Hall
- Pawlet Street Lights
- W Pawlet Street Lights
- Fuel/ Library

Ms. Coolidge and the Select Board discussed the details of the Pawlet Wastewater Budget FY2017. The board and the treasurer do not expect any changes to the Wastewater Budget.

Item 5: Road Foreman's Report and Budget Discussion of Pawlet Highway Department

Mr. Mason expects increases in:

- Health Insurance
- Phone
- Contracted Services
- Gravel Pit Electric
- Road Maintenance
- Rep/ Maint Town Equipment
- WM Repairs/ Town Equipment

Mr. Mason discussed the need for equipment purchases. In 2018, the town will need a new tandem. The Board and Mr. Mason discussed right-of-way brush mowing and how that may require equipment in the future.

Item 6: Town Treasurer's Memo

Reviewed Town Treasurer's Memo.

Ms. Ludlam made motion to approve the warrants, seconded by Mr. Cleveland, motion carried, voted and approved.

Item 7: Town Clerk's Memo

Reviewed Town Clerk's Memo.

Item 8: Buildings and Facilities

Mr. Weeden received a quote for the tree removal and pruning around the Town Hall. Mr. Cleveland made the motion to hire Haynes Tree Care to do the work, seconded by Ms. Ludlam, motion carried, voted and approved.

Ms. Ludlam made the motion to approve the quote for glass repair in the Town Auditorium, seconded by Mr. Weeden, motion carried, voted and approved.

Item 9: Conditional Use of the the Town's Slag Pile in West Pawlet

Regarding the West Pawlet slag pile, according to the Town's Attorney, in-kind service to the town is legally acceptable.

Ms. Ludlam made a motion to adjourn at 9:26 pm, Mr. Cleveland seconded, motion carried, voted and approved.

Respectfully submitted by Timothy Hughes-Muse, Select Board Administrative Assistant.