

Minutes for Town of Pawlet Selectboard
Pawlet Town Hall
November 22, 2016

Members in Attendance:

Mike Beecher
Chuck Weeden
Bob Jones
Sarah Ludlam
Ed Cleveland

Others in Attendance:

Timothy Hughes-Muse
Keith Mason
Eric Mach
Frank Nelson
Elizabeth Gibson
Janno Gay
Robert Morlino
Mary Ellen Norton
Dave Ricard
Judy Coolidge

Item 1: Meeting Called to order at 7:00 pm by Mr. Beecher.

Item 2: Introduction of those present.

Item 3: Review minutes of the November 8, 2016 meeting of the Selectboard. Ms. Ludlam made motion to accept the minutes as written, seconded by Mr. Cleveland, motion carried, voted and approved.

Item 4: Appearances by Local Citizens and Visitors

None.

Item 5: Announcements

The Pawlet Planning Commission will hold a Public Hearing at 7:30 pm on November 28th in the Town Hall Conference Room.

Item 7: Reports

1. Energy Group Report- Nothing to Report
2. Road Foreman's Report
 - a. Snow removal
 - b. If it doesn't snow, they will fix the drive shaft in the dodge.

- c. Mr. Weeden inquired about ongoing repairs on the IH and Mack trucks.
3. Zoning Administrator's Report
 - a. The Planning Commission's public hearing will be on the unified zoning bylaws.
 - b. DEC will begin enforcing pollution concerns in Pawlet Village.
 - c. Mr. Mach will assign a road name to Owl Hill Rd and E911 addresses, which is off of Kelly Hill Rd.
 - d. Lyle Jepson, of the REDC (Rutland Economic Development Corporation), would like to meet jointly with Pawlet Select Board and the Pawlet Planning Commission to discuss marketing and economic development in Pawlet.
 - e. One permit has been issued for a subdivision.
4. Town Clerk's Memo
 - a. Reviewed the Town Clerk's Memo
5. Town Treasurer's Memo
 - a. Reviewed the Town Treasurer's Memo.
 - b. Mr. Cleveland made the motion to approve the warrants, seconded by Mr. Weeden, motion carried, voted and approved.
6. Selectboard Administrative Assistant's Memo-
 - a. Reviewed the Administrative Assistant's Memo
7. WWTF
 - a. Mr. Beecher detailed the progress that the crew has made in working with the RBCs and the clarifiers.

Item 7: Old Business

Ms. Gay, Ms. Coolidge, and Mr. Cleveland discussed the possibility of hiring a handyman to clear snow from the town hall.

The Selectboard and Ms. Coolidge discussed the General Fund Budget.

Budget Requests of Note:

- The Emergency Management Expense – One time increase to \$7,500 (From \$2,000) to cover the cost of communication radios for the Emergency Management Center at Mettowee Community School. He expects subsequent budgets to return to the \$2,000 range.
- Newsletter and Website- Decrease to \$4,200(From \$5,300). This will cover the cost of printing one newsletter as well as website maintenance and Pawlet ENews.
- Lister's Expense- Increase to \$9,450 (from \$7,100) to cover consulting fees.
- Library Assistant- The town would pay the full salary of the assistant of \$6,240. In the past the town has paid for \$5000 of the assistant's library.

The Selectboard and Ms. Coolidge discussed the Highway Fund Budget.

Items of Note:

- Increase the Equipment Maintenance budget to \$40,000 (from \$30,000) in order to reflect the historical expenses of this line item.

Item 8: New Business

No new business.

Ms. Weeden made a motion to adjourn at 9:00 pm, Mr. Cleveland seconded, motion carried, voted and approved.

Respectfully submitted by Timothy Hughes-Muse, Select Board Administrative Assistant.