

Minutes for Town of Pawlet Select Board
Pawlet Town Hall
October 13, 2015

Members in Attendance:

Mike Beecher
Sarah Ludlam
Bob Jones
Charles Weeden
Ed Cleveland

Others in Attendance:

Robert Morlino
Keith Mason
Timothy Hughes-Muse

Meeting Called to order at 7:00 pm

Item 1: Review Past Meeting Minutes of the September 29th, 2015 meeting of the Select Board. Mr. Weeden made motion to accept the minutes as they are written, seconded by Ms. Ludlam, motion carried, voted and approved.

Item 2: Town Health Officer, Robert Morlino

Mr. Morlino visited the James residence on Button Falls Rd. The town health officer did not find any public health violations at James's residence.

Mr. Morlino provided the Board Members with materials that outline the duties and responsibilities of the Town Health Officer, including how the Select Board and the Town Health Officer would work together to issue Health Orders and Emergency Health Orders. In the event that the Health Officer needs to issue a Health Order, he will contact three Select Board Members for prior approval of legal fees associated with issuing a Health Order.

Some of the duties of a Town Health Officers include:

- Conduct inspections on complaints of public health hazards
- conduct inspections on rental housing complaints
- Work with property owners toward voluntary compliance
- Issue Health Orders and Emergency Health Orders.

Item 3: Road Foreman's Report

- Culvert on Warren Switch Road is installed. Overtime by town employees was to stabilize blue clay and the crew worked overtime on Friday to keep project on track with Camp Precast. Mr. Mason assures the board that it will open by October 15th.
- Road Crew will keep on fall grading through the rest of the month.
- The Road Crew still needs to do the shoulder work on the North Pawlet Road.
- Discussed personnel scheduling.
- Tires are in the process of being changed out for winter. One truck is complete.

- On the future North Pawlet Road culvert project, the the Road Foreman and Select Board feel that the installation of the culvert will not require any additional engineering beyond the culvert manufacturer's design.

Item 4: Town Treasurer's Memo

Reviewed Town Treasurer's Memo.

Ms. Ludlam made motion to approve the warrants, seconded by Mr. Cleveland, motion carried, voted and approved.

Mr. Jones made the motion to close the Bank of Bennington account and consolidate Wastewater Money Market. Ms. Ludlam seconded, motion carried.

Item 5: Town Clerk's Memo

Reviewed Town Clerk's Memo.

Item 6: Wastewater Treatment Plant

The bad bearing in wastewater treatment facility is not covered on warranty. Mr. Beecher thinks that it was installed improperly. Mr. Beecher is working to get Keys Equipment to replace the bearing. Mr. Thrasher, the town's attorney, has been kept apprised of the issue.

Item 7: Maintenance of Town Buildings

On Library Maintenance:

- Library storm windows are not secured. Another window is rotten. The door in the kitchen area was installed poorly. Mr. Cleveland suggest hiring Mr. John Davis to fix these problems. Mr. Cleveland will contact Mr. Davis.
- As for the snow dumping on the exit ramp, the board will solicit quotes for roofers to solve the problems.
- Additionally, at the library there is a oak tree on the edge of the property that will eventually cause a problem for the septic and property. The Select Board will ask the Library board if that tree was planted in memoriam and then develop a plan to prevent a problem from occurring.

On the Town Hall repair and maintenance:

- The soffet and facia board of the southern porch roof is beginning to rot, potentially due to faulty slate and the close proximity of trees are keeping building very wet. The Select Board will ask Ray Foster for permission to remove the tree because the trees in question are entirely on Mr. Foster's property. The board will pay for the removal of the tree. The Board will also solicit a bid on a standing seam roof for the shed roof on the side building.
- Mr. Cleveland suggest the the board solicit bids for painting the back of the town hall, so that it can be painted next year.
- Additionally the hallway and auditorium needs to be painted. The color needs to be approved. The board will solicit bids on painting the auditorium.
- The door to the auditorium was installed improperly. Mr. Cleveland suggested that John Davis fix that door. The board agrees.

Item 8: Pawlet Planning Commission Appointment

One application was received from Melissa LaCount. Mr. Jones made a motion to appoint Ms. LaCount to the open planning commission seat expiring March 2018. Seconded by Mr. Cleveland, motion carried, and approved.

The Selectboard is still seeking applicants for the Pawlet Planning Commission.

Ms. Ludlam made a motion to adjourn at 9:14 pm, Mr. Weeden seconded, motion carried, voted and approved.

Respectfully submitted by Timothy Hughes-Muse, Select Board Administrative Assistant.