

TOWN OF PAWLET, VERMONT

Energy Group Meeting

Meeting Notes

Date and Time: July 6, 2011 @ 12:00noon

Location: Pawlet Town Hall

Members in Attendance: Elizabeth Gibson egib@vermontel.net
Sue LaPorte sel53@vermontel.net
Harry Van Meter hevanmeter@gmail.com

Members Present: Gib Mach dgmach@vermontel.net
Absent:

Purpose/Intent of Meeting: To foster discussion of topics relevant to the awareness of energy use, efficiency and conservation within the Town of Pawlet and to establish and promote guidelines for the implementation of the energy initiatives set down in the Town Plan.

If it is believed that these meeting notes are not complete, accurate, or in context, please notify the undersigned of such discrepancy within ten days following receipt of this record.

<u>Item</u>	<u>Topic</u>	<u>Discussion</u>	<u>Action</u>
1.	Last Scheduled Meeting	<ul style="list-style-type: none">The last meeting scheduled for April 11, 2011 was not held due to schedule conflicts;It was agreed by all Committee members that the meetings will be held on the 1st Wednesday of the month at Town Hall.	All
2.	Grant Application	<ul style="list-style-type: none">We did not get the grant discussed at the last meeting due to too much money going into stipends;EG is going to continue to apply for grant money or funding;Whole Foods is one source;There was mention of a "rolling funding" program.	EG

Meeting Notes

July 6, 2011

Page 2 of 3

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3.	Neighbor Works	Most of the effort going toward town implementation of the Regional Energy Plan is being conducted by Neighbor Works of Western Vermont on a town-by-town basis.	
4.	Rutland Herald	There was a brief discussion about Elizabeth's article of Sunday June 16, 2011 entitled "Energy Efficiency".	
5.	Town Hall Energy Audit	<ul style="list-style-type: none">• An energy audit has been completed for Pawlet's Town Hall;• The PEC needs to get the report from the auditor;• The PEC on behalf of the TOP needs to make plans to get the remedial work done recommended by the auditor;• Sue said that the 2nd floor needs to get cleaned up prior to work being done.	All
6.	PEC Organization	<ul style="list-style-type: none">• It was agreed that there needs to be more structure to the PEC to assure that tasks are completed and accountability can be assured;• With a 75% attendance of members present the following volunteered to hold interim offices:<ul style="list-style-type: none">○ Chair – Elizabeth Gibson○ Vice Chair – Sue LaPorte○ Recording Secretary – Harry Van Meter• Gib Mach is currently the Energy Coordinator appointed by the Select Board.	All

Meeting Notes

July 6, 2011

Page 3 of 3

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7.	PEC Membership	<ul style="list-style-type: none">• It was agreed that current members would actively recruit other members from the Town of Pawlet community;• It is important that the committee become stronger in membership, community participation and influence to effectively steward the energy goals of the Town Plan.	All
8.	Energy Coordinator	<p>There was a discussion of the role and responsibility of the Energy Coordinator:</p> <ul style="list-style-type: none">• Must be willing and able to be an active participant in all regular monthly meetings of the PEC;• Must act as the guiding force of the aims and obligations of the PEC;• Must be willing and able to travel to surrounding communities to meet with other Energy Coordinators and occasionally sit in on their meetings. <p>Gib Mach will be asked, if he is unable to participate more fully, due to current business commitments, if he would be willing to step aside to allow a new recruit, who can devote more time to the above activities, to take over as Coordinator. Active pursuit of such a member should proceed as soon as possible.</p>	All
9.	Town Plan	<p>It was agreed that the PEC will continue to coordinate its efforts with the TOP Town Plan, Section VII – Energy.</p>	All
10.	Next Meeting	<p>To be held at Town Hall on Wednesday August 3, 2011.</p>	All

Submitted by:

Harry Van Meter, Recording Secretary