

TOWN OF PAWLET, VERMONT

Energy Group Meeting

Meeting Notes

Date and Time: September 14, 2011 @ 12:00noon

Location: Pawlet Town Hall

Members in Attendance:	Elizabeth Gibson	egib@vermontel.net
	Sue LaPorte	sel53@vermontel.net
	Harry Van Meter	hevanmeter@gmail.com
	Ken Friedman	kenneth.j.friedman@gmail.com
Members Present:	Gib Mach	dgmach@vermontel.net
Absent:		

Purpose/Intent of Meeting: To foster discussion of topics relevant to the awareness of energy use, efficiency and conservation within the Town of Pawlet and to establish and promote guidelines for the implementation of the energy initiatives set down in the Town Plan.

If it is believed that these meeting notes are not complete, accurate, or in context, please notify the undersigned of such discrepancy within ten days following receipt of this record.

<u>Item</u>	<u>Topic</u>	<u>Discussion</u>	<u>Action</u>
1.	Welcome new member	1. The ToPEC welcomed Ken Friedman as the newest member to join the energy committee.	
2.	Mission Statement	1. Harry said that the ToPEC should have a mission statement to briefly describe why the committee exists and what its essential goals are. 2. It was agreed that the language in the above "Purpose/Intent of Meeting" would serve the purpose.	

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3.	ToP Town Plan 2010	<ol style="list-style-type: none">1. Harry asked who the keeper of the final approved Town Plan 2010 in digital format is. He said that the version on the ToP official website was the 2005 version.2. Elizabeth said that she would look into getting the latest version onto the website.3. Harry asked if anyone knew how digital records of documents, like the Town Plan, are kept in the town and how they would be kept in the future.4. Sue said that she would look into it.	EG SLP
4.	Committee Projects	<ol style="list-style-type: none">1. Several projects that the ToPEC could get involved with were discussed. They were:<ol style="list-style-type: none">a. County-wide energy initiative;b. CVPS energy outreach;c. Renewable energy educational programs, ie:<ul style="list-style-type: none">• Geothermal• Wind power• Solar - passive & PV	All
5.	Grant sources	<ol style="list-style-type: none">1. There was discussion about how the ToPEC could get grants to fund programs that would help carry out our mission.2. Elizabeth referenced VECAN (Vermont Energy & Climate Action Network).	

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6.	Neighbor Works	<ol style="list-style-type: none">1. Two dates were discussed to have Rich Dow of Neighbor Works of Western Vermont come to speak – 9/28 and 10/12/2011.2. The 2nd floor of Town Hall was suggested as the meeting location,<ol style="list-style-type: none">a. Sue will make arrangements including fire watch after confirmation by Rich Dow of the date.3. Elizabeth said that Rich can help reach out to other neighboring towns in Rutland County that could join the meeting.4. Elizabeth said that Rich could also help to recruit community members to speak of their experiences.	SLP
7.	Town Energy Fund	<ol style="list-style-type: none">1. The town Fund is administered by the Community Church;2. The Fund has been set up to help town residents get funds for heating fuel;3. Elizabeth will check with Tim Bryant (treasurer of the Pawlet Community Church) how much is currently in the fund and will discuss with him how the fund can be beefed up;4. There was discussion of possible fund raisers that could be held to add to the coffers.	EG
8.	Town Website	<ol style="list-style-type: none">1. Address is www.pawlet.vt.gov2. Elizabeth will add a page for the Town of Pawlet Energy Committee.3. There was a short discussion of the use of social media to broadcast our message and get community feedback.	EG

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9.	Town Hall Energy Analysis	1. Sue said that she would get copies of Jon Albee's report "Energy Audit & Building Performance Analysis - Pawlet Town Hall" to the Select Board members.	SLP
10.	Energy Coordinator	1. Town elections are in March after which the Select Board will appoint the Energy Coordinator.	
8.	Next Meeting	To be held at Town Hall on Wednesday October 5, 2011 at 12:00 noon.	All

Submitted by:

Harry Van Meter, Recording Secretary