

Minutes

SELECTBOARD, TOWN OF PAWLET

November 7, 2017

7:00 pm at Pawlet Town Hall

Regular Meeting

Members in Attendance:

Mike Beecher

John Malcolm

Chuck Weeden

Ed Cleveland

Bob Jones

Timothy Hughes-Muse

Keith Mason

Bob Morlino

Eric Mach

Kim Ayers

Dave Ricard

Deb Hawkins

Elaine Decker

Judy Coolidge

Karen Folger

Frank Nelson

Janno Gay

Others in Attendance:

EVENT

1. Call to order at 7:06 pm
2. Addition or Deletion of Agenda Items
 - a. Additions:
 - i. New Business – None
 - ii. Old Business – None
 - b. Deletions: None
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
 - a. Motion to accept the Minutes with edits of October 24, 2017.
Result: Approved [Unanimous]
Mover: Mr. Weeden
Second: Mr. Cleveland
Discussion: None
5. Appearances by local citizens and visitors. None present.
6. Announcements- None at this time.
7. Reports and Budget discussion.
 - a. Zoning Administrator's Report – requests a salary increase and a salary to pay clerk for the Pawlet Planning Commission. Mr. Mach suggested to reduce Zoning Expenses down to \$3000.
 - b. Road Foreman's Report
 - i. Mr. Mason reviewed the Highway Fund.

- ii. Mr. Mason described the work that the highway crew has planned for the upcoming weeks.
 - c. Delinquent Tax Collector's Report- Ms. Ayers reported on the properties that are under payment plans and which properties that will be posted for tax sale.
 - d. Listers' Report-
The board reviewed the submitted report and signed an Errors and Omissions report. One note from the report is that the following voted exemptions are up for renewal in 2018: West Pawlet Fire Department, Pawlet Fire Department, Morning Flower Lodge, Masons, and the Fish and Game Club. The Listers requested an increase in salary of \$1600 and an increase in the Listers Expense budget of just under \$600.
Motion to approve the Errors and Omissions report.
Mover: Mr. Cleveland
Second: Mr. Malcolm
Discussion: None
Result: Approved (Unanimous)
 - e. Town Clerk's Memo- Ms. Hawkins advocated for a salary increase for herself, detailing the increased knowledge and skill required to effectively operate the Town Clerk's Office.
 - f. Emergency Management Director's Report – Mr. Morlino requests lowered funding to \$2,000 in order to cover the office requirements and a GPS camera.
 - g. Health Officer's Report – Mr. Morlino requests level funding.
 - h. Constable Budget Request – Constable Ricard requested level funding and expects that the increased operational expenses can be covered with current funding level.
 - i. Library Budget Request. The Library requested level funding for the librarian and assistant librarian. It was at this time that the board read a letter from the current librarians stating that she is resigning her position.
 - j. Town Treasurer's Memo
 - i. 2019 Budget Development- the board discussed the General Fund, with one notable fact that health insurance premiums increased by 9%
 - ii. Review of bills and signing of selectboard's orders
Motion to approve the warrants
Result: Approved [Unanimous]
Mover: Mr. Weeden
Second: Mr. Malcolm
Discussion: None
 - k. Selectboard Administrative Assistant's Memo
 - l. WWTF
8. Old or unfinished business
 - a. No old business.
9. New Business-

No new business.

10. Motion made to Adjourn at 9:28 pm

Result: Approved [Unanimous]

Mover: Mr. Cleveland

Second: Mr. Jones

Discussion: None