

Final Minutes
SELECTBOARD, TOWN OF PAWLET
April 24, 2018
7:00 pm at Pawlet Town Hall
Regular Meeting

Members in Attendance:

Bob Jones
Mike Beecher
Ed Cleveland
Chuck Weeden
John Malcolm

Others in Attendance:

Linda Welch
Ralph Nimtz
Kristin Powers
Frank Nelson
Nancy Morlino
Keith Mason
Harry Van Meter
Joanne Van Meter
Elizabeth Gibson
Martin Kravitt
Eric Mach

EVENT

1. Call to order at 7:00 pm
2. Addition or Deletion of Agenda Items
 - a. Additions: Move Ralph Nimtz earlier.
 - b. Old Business: None.
 - c. Deletions: None
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
 - a. Motion to accept the Minutes with edits of April 10, 2018.
Discussion: No changes and therefore the minutes are approved.
5. Appearances by local citizens and visitors.
 - a. Ralph Nimtz, N.B.F Architects of Rutland, VT proposes plans to address problem with snow coming off of the back roof of the Library. Proposing ADA, energy, and fire safety compliant addition to back left corner of Library to replace existing handicap access/exit ramp. Addition to include open lift to allow patrons to access all levels of building along with restroom in the basement. Renovation to

include updated mechanical space with updated drainage. Additional proposal to replace front steps. Preference to bid out to local contractors with alternate option to bid stairs separately to encourage fair price.

- b. Nancy Morlino collects signatures for Annual Town Emergency Operations Plan on behalf of Bob Morlino.
 - c. Frank Nelson speaks about global warming findings.
 - d. Harry Van Meter briefly speaks about a target of 2020 for Town Energy Plan
 - e. Elizabeth Gibson inquiring about use of a portion of the Town Hall's Repairs & Maintenance budget to purchase shades for upstairs windows. This proposal is in lieu of utilizing potential grants which could be used for additional, costlier, projects down the road.
 - Motion to purchase shades.
 - Mover: Ed Cleveland
 - 2nd: Bob Jones
 - Additional Discussion: None
 - Approved (unanimous).
 - f. Linda Welch spoke with small animal Pound Keeper, David Ricard, and he had purchased additional kennel material which hasn't been used. Linda would like to purchase unused materials for \$150.00. David approves and leaves decision up to the board.
 - Motion to sell materials to Ms. Welch.
 - No discussion therefore a unanimous consensus to sell materials.
6. Announcements- None
7. Reports:
- a. Zoning Administrator's Report –
 - Mr. Mach to follow up on issue regarding Mr. Waite's right of way.
 - Hearing for the DRB on Wednesday, 4/25/18, 7:00pm at the Town Hall.
 - Eric J. Mach submitted his resignation, effective June 30, 2018, after thirty-two years. The Select Board thanks Eric for his years of dedicated service.
 - b. Road Foreman's Report –
 - Street sweeping is in the works following school clean-up.
 - Town was not awarded paving grant for FY19.
 - Desire to purchase new plastic tank for calcium chloride spreading – Approved (unanimous).
 - Road grading is in the process of completion.
 - Board reviews applicants for Roads Crew position.
 - Keith Mason, Ed Cleveland and Chuck Weeden to interview candidates with hopes of a decision to be made by regular meeting on 5/8/18.
 - c. Assessor Discussion/Listers' Report-
 - Mr. Malcolm presents folder to Select Board members (also available online) including research done to transition from Elected Listers to Appointed

Assessor. Further discussion about applicant and potential utilization of an assistant.

- Motion to hire Wright Appraisal for remainder of FY18 (grand list and grievances) and FY19 at rates outlined in proposal.
 1. Mover: John Malcolm
 2. Seconded: Chuck Weeden
 3. Discussion: None
 4. Approved.
- Motion to establish a Town Employee position of Assessor Clerk and to offer position to Karen Folger at proposed hours and rates for FY18 and FY19.
 1. Mover: John Malcolm
 2. Seconded: Bob Jones
 3. Discussion: None
 4. Approved: 3 (Chuck Weeden, Bob Jones, John Malcolm) – 1 (Ed Cleveland)
- Motion to thank Elaine Decker and Karen Folger for their dedicated years of service as the town's Listers.
 1. Result: Approved (unanimous).
- d. Emergency Management Director's Report- Reviewed on 4/10.
- e. Public Health Officer's Report- Reviewed on 4/10.
- f. Town Clerk's Memo - The board reviewed the Town Clerk's Memo.
 - Mr. Jones signed Uniform Municipal Excess Weight Permit.
- g. Town Treasurer's Memo
 - The board reviewed the Treasurer's memo.
 - The board signed checks.
 - Reviewed information regarding sewers from Joshua Gashel. Board discussed and authorized sewer units reducing from 3 to 1 for the upcoming May payment.
 - Reviewed request to purchase fold up tables with remaining Office Depot credit.
 - Motion to approve the request
 - Result: Approved (Unanimous)
 - Review of warrants
 - Motion to approve the warrants
 - Mover: Bob Jones
 - Second: Ed Cleveland
 - Discussion: None
 - Result: Approved (Unanimous)
- h. WWTF- Mr. Beecher briefed the board on the WWTF repair updates.
- 8. Old or unfinished business – none
- 9. New Business - none
- 10. Motion made to Adjourn at 9:38pm
 - Result: Approved [Unanimous]

Mover: Mr. Weeden
Second: Mr. Cleveland
Discussion: None