

**Final Minutes**  
SELECTBOARD, TOWN OF PAWLET  
January 29, 2019  
7:00 pm at Pawlet Town Hall  
Regular Meeting

Members in Attendance:

Bob Jones  
Mike Beecher  
Ed Cleveland  
Chuck Weeden  
John Malcolm

Others in Attendance:

Kristin Powers  
Jay Luebke - PEG-TV  
Deb Hawkins  
Ray Duquette, Sr.  
Dolores Luebke  
Paul Tilander  
Michelle Tilander  
Val Davis  
John Davis  
Eric Mach  
Gib Mach  
Frank Nelson  
John Thrasher  
Keith Mason  
Larry Leslie  
Anthony Traficanti

**EVENT**

1. Call to order at 7:06 pm
2. Addition or Deletion of Agenda Items
  - a. Additions: None.
  - b. Deletions: None.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting

A. Motion to accept the Minutes of January 15, 2019 with edits made to Item 7, Section C.

- Mover: John Malcolm

- 2nd: Ed Cleveland

- Discussion: No further discussion therefore the minutes are approved (unanimous).

5. Appearances by local citizens and visitors.

- Deb Hawkins, Town Clerk - Regarding Warning for Annual Meeting:

- Looked for clarification on Articles 4, 5 and 6. Also confirmed that Selectmen were on par with figures included in Articles 2 and 3.

- Motion made to approve the Warning for the Town of Pawlet's Annual Town Meeting on March 5, 2019.

- Mover: Chuck Weeden

- 2nd: Mike Beecher

- Discussion: None

- Result: Approved (unanimous)

- Dolores Luebke - Thanked the Selectmen for taking care of Town business and expressed her respect for the Board.

- Eric Mach - Shared that he will not be present at the organizational meeting, but expressed his desire to remain on the Planning Commission for another term. The Board agreed that a verbal expression is sufficient.

- John Thrasher, Town Attorney (contributed later in the meeting, at 8:01pm) - Needed signatures of Selectmen for deeds. Also shared an update on the Banyai court case results. Shared plans to meet with the Development Review Board (two separate meetings) to discuss two different items. Meetings will be warned appropriately.

6. Announcements:

- None.

7. Reports:

A. Zoning Administrator's Report:

- The Board reviewed the Zoning Administrator's Report.
  - The Zoning Administrator's report requested approval to add a \$10.00 recording fee per page of Zoning Applications.
    - Motion made to institute \$10.00/page fee for Zoning Applications.
    - Mover: Ed Cleveland
    - 2nd: John Malcolm
    - Discussion: Many fellow municipalities in VT are currently practicing this policy.
    - Result: Approved (unanimous)
  - Regarding noise and waivers, the Board discussed several ideas, yet determined these items would require additional discussion with Planning Commission and ZA. Discussion ensued involving input from local citizens attending the meeting. No decisions made.
- B. Road Foreman's Report:
- Mr. Mason shared reports of busy activity in dealing with winter.
- C. Planning Commission's Report:
- No report at this meeting.
- D. Assessor Report:
- The Board reviewed the Assessor's Office Report.
- E. Town Clerk's Memo:
- The Board reviewed the Town Clerk's Memo.
  - Bob Jones signed the Municipal Excess Weight Permit.
- F. Town Treasurer's Memo:
- The Board reviewed the Town Treasurer's Memo.
  - The Board signed checks.
  - The Board reviewed office electronics budget breakdown provided.
  - The Board reviewed the warrants.
    1. Motion to approve the warrants

2. Mover: Chuck Weeden
3. Second: Ed Cleveland
4. Discussion: None
5. Result: Approved (Unanimous)

G. Emergency Management Director's Report:

- Bob Morlino - Brought the Selectmen up to speed with what took place during last Thursday's flood due to an ice dam (and 2.4in of rain).
- The Selectmen thanked Bob, Keith and the rest of the Town's crews involved for their efforts in keeping the Town safe.
- Mr. Morlino also presented the Selectmen with a document provided by FEMA for mutual aid agreement/reimbursement. Asked that Mr. Beecher sign this document by the next regularly scheduled Select Board meeting. Item added to Old Business on 2/12/19 meeting agenda.
- Mr. Morlino expressed desire to give up the Health Officer role due to multiple other commitments. Has agreed to stay on board until a replacement has been found.

H. Health Officer's Report:

- None.

I. Waste Water Treatment Facility:

- No report at this meeting.

8. Old or unfinished business:

- MHG Solar Follow-Up - At this time, the Selectmen decided to abstain from participating in current projects, but will be in touch for future endeavors.
- D. Wood Property - Discussion ensued regarding current and next steps for the sale of the property.
  - Motion made to appoint Chuck Weeden to be the authorized agent to sign any documents pertaining to the sale of the D. Wood Property.
  - Mover: Bob Jones
  - 2nd: John Malcolm

- Discussion: None
  - Result: Approved (unanimous)
  - Notes: Excess funds from the sale, following what the Town and other involved parties are owed, will go to the Wood estate.
- Kuban/Swanson Property - Discussion ensued.
    - Motion made to retain ownership ownership of this property due to the proximity to the Waste Water Treatment Facility.
    - Mover: Ed Cleveland
    - 2nd: John Malcolm
    - Discussion: None
    - Result: Approved
    - Note: Discussion to be had re: projects to ensure safety in/around that property. Mr. Thrasher reminded the Board that it is important to reserve the right-of-way to Egg Street.
  - Mettowee Maker's Auditorium Rental - More investigation to be done on insurance and usage fees. Will be confirmed between Kristin and a Board member prior to the first event on the 9th of February.
  - Select Board's Annual Report - The Board reviewed and approved the annual report.
9. New Business:
- Michelle Tilander - Asked the Selectmen and Mr. Thrasher how a Zoning bylaw is added/amended - who initiates it and who approves it. Mr. Thrasher responded, sharing that an amendment is proposed by Planning Commission, who is in charge of crafting and drafting bylaws and changes to them. Public hearings need to be held, allowing for a vote to send proposed bylaws to Select Board. SB then has certain amount of time to hold a hearing and the bylaws are adopted as soon as SB holds the hearing and votes. Certain tweaks can be made during this process, but any major changes must be sent back to PC and the process repeats itself. Many

elements of this process are situational, however this is a general idea of the process.

- John Thrasher - Shared intentions of obtaining signatures for the transfer of the deed to Tarbell, deed to Beecher, and assign individual to sign paperwork moving forward.

10. Motion made to Adjourn at 8:40pm

- Mover: Ed Cleveland
- Second: John Malcolm
- Discussion: None
- Result: Approved (Unanimous)