

Final Minutes
SELECTBOARD, TOWN OF PAWLET
March 12, 2019
7:00 pm at Pawlet Town Hall
Regular Meeting

Members in Attendance:

Bob Jones
Mike Beecher
Ed Cleveland
Chuck Weeden
John Malcolm

Others in Attendance:

Kristin Powers
PEG-TV
Frank Nelson
John Davis
Valerie Davis
Anne Hadeka
Gary Hadeka
Ray Duquette, Sr.
Paul Tilander
Jay Luebke
Dolores Luebke
Eve Schaub
Ken Norman
Michelle Tilander
Keith Mason
David P. Ricard

EVENT

1. Call to order at 7:06 pm
2. Pledge of Allegiance
2. Addition or Deletion of Agenda Items
 - a. Additions:
 - Yoga Request from Brooke Hughes-Muse - New Business
 - Drafted Permits from Shea Miller & Jeff Tornyos - New Business

- Annual Planning Report (MRGP) from DEC - New Business
 - Request re: MHG Solar Project from Hal Wilkins - Old/Unfinished Business
 - Signatures on Rules of Procedure - Old/Unfinished Business
 - Vacation, etc. Policy - Old/Unfinished Business
 - Emergency Management Plan Discussion - Old/Unfinished Business
- b. Deletions: None.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
- No admissions or corrections to the Minutes of February 26, 2019 and March 6, 2019 therefore the minutes are approved.
5. Appearances by local citizens and visitors.
- Ray Duquette, Sr. - Shared and read aloud a letter addressed to the Selectmen on behalf of the Briar Hill/Warren Switch group reiterating concerns regarding activity at 541 Briar Hill Rd. Mr. Beecher responded, ensuring that the Select Board understands all concerns, sharing that they are working to handle the situation correctly.
 - Frank Nelson - Shared a research article regarding women's health and the connection between artificially sweetened beverages and heart disease.
 - Ken Norman - Shared that portions of Warren Switch Road are beginning to provide travel difficulties.
6. Announcements:
- Updated sign-in sheet - Person(s) participating in Open Meetings must sign-in according to VLCT rules and regulations. All attendees and participants of meetings must obey the Town of Pawlet Select Board's Rules of Procedures.
7. Reports:
- A. Zoning Administrator's Report:
- The Board reviewed the Zoning Administrator's Report.

- Mr. Beecher and Ms. Powers to work together re: WP Hemp Facility letter.
 - Mr. Cleveland inquired about the status of the permit for the garage/apartment at 541 Briar Hill. The public body shared that a permit is currently located on the local notices board, and there is one appeal. The Board will research this item further.
 - Mr. Cleveland also asked for clarification on the WP Hemp Processing Facility's potential waste, wondering if the waste will be human or a byproduct of activity taking place there. Mr. Beecher shared that Mr. Tornyo felt the waste would not have any effect on the plant. Mr. Beecher and Ms. Powers will work together to gather additional information prior to any action taken by the Board.
 - Mr. Malcolm shared a concern from the Assessor's office regarding their inclusion of permits and activities from the ZA's office, along with the inclusion of physical address and any change of use to the permitted properties. Mr. Beecher spoke with the ZA who shared that he would be sure to include the Assessor's office in any updates and information. Ms. Powers will communicate additional concerns with ZA.
 - Mrs. Luebke inquired about site sketches accompanying permits, to which the Board responded that a sketch would be required to complete a permit application.
- B. Planning Commission's Report:
- No report at this meeting.
- C. Road Foreman's Report:
- Mr. Mason informed the Board of the MRGP Annual Report, required to be submitted by April 1, 2019. To be added to agenda on 3/26/2019.
 - Spring meeting with VTrans is Wednesday, 3/20/19 at 8:00am.
 - Overall concerns regarding mud season road conditions.
 - Summer project list has been started - some decisions need to be made regarding rock placements on roads.

- Mr. Malcolm inquired about the plan for the culvert by the Buckley property. Mr. Mason shared that a plan needs to be made, as a culvert of proper length couldn't be utilized due to certain road requirements.
 - Ms. Powers shared a resident inquiry re: drainage plans in West Pawlet across from the monument.
- D. Assessor Report:
- No report at this meeting.
- E. Town Clerk's Memo:
- The Board reviewed the Town Clerk's Memo.
 - Mr. Jones signed the four Municipal Excess Weight Permits.
- F. Town Treasurer's Memo:
- The Board reviewed the Town Treasurer's Memo.
 - The Board signed checks.
 - The Board signed the Tax Map Proposal.
 - Re: Delinquent Kalanquin Sewage Reimbursement - The Board will address the situation.
 - The Board reviewed the warrants.
 1. Motion to approve/pay the warrants
 2. Mover: Ed Cleveland
 3. Second: Chuck Weeden
 4. Discussion: None
 5. Result: Approved (Unanimous)
- G. Emergency Management Director's Report:
- The Board reviewed the Emergency Management Director's Report.
- H. Health Officer's Report:
- The Board reviewed the Emergency Management Director's Report.
- I. Waste Water Treatment Facility:
- Ms. Powers and Mr. Beecher will work together on the WP Hemp Processing Facility waste details.
8. Old or unfinished business:

- Mr. Weeden brought the body and public body up to speed on the Slag Pile property and D. Wood property; sharing that the Wood property has been sold, Slag Pile property has been settled, and all necessary forms have been received and filed. What remains to be determined is what the Wood sale netted, whether it be plus or minus.
- Re: MHG Solar project - The Board received an informational packet from Dunkiel-Saunders and will leave for Mr. Wilkins.

9. New Business:

- Mr. Cleveland has contacted NBF Architects regarding the Library steps project, which will be completed ASAP. The Board shared a common consensus to continue work with Ralph Nimitz at MBF Architects on the front steps project, as he is familiar with what is required for work to be done on the building. The only major change to the design would be to the handrail.
- Mr. Duquette, Sr. Inquired about the possibility of obtaining a PA system for better amplification of folks speaking at meetings. Mr. Luebke shared that a non-profit group rented one from Rent-A-Center for \$25.00 and he will look into this acquisition for the Town.
- Mr. Malcolm shared a concern from several citizens following Town Meeting regarding lack of participation. Ideas to increase participation are welcomed from the public body. Discussion ensued.
 - An idea was presented to move pre-Town Meeting to the second floor of the Town Hall. Support was shared on this idea. An additional idea was shared to shift voting from Australian ballot to voting from the floor at the Town Meeting.
- Brooke Hughes-Muse requested to utilize the second floor of the Town Hall for yoga classes on 4/6, 4/20 and 4/27. Pending an adjustment to payment, the Board approved this use.

10. Motion made to enter Executive Session to discuss Personnel Items at 8:56pm.

- Mover: Ed Cleveland

- Second: Bob Jones
 - Discussion: None
 - Result: Approved (unanimous)
11. Motion made to exit Executive Session with no decisions made at 9:44pm
- Mover: Chuck Weeden
 - 2nd: John Malcolm
 - Discussion: None
 - Result: Approved (unanimous)
12. Motion made to accept and sign the list of wages for FY2020.
- Mover: Bob Jones
 - 2nd: Chuck Weeden
 - Discussion: None
 - Result: Approved (unanimous)
13. Motion made to pay two Roads Crew employees for any balance of comp time exceeding 60 hours to bring the total comp time bank down to 60 hours during pay period ending 3/25/2019.
- Mover: Ed Cleveland
 - 2nd: Bob Jones
 - Discussion: None
 - Result: Approved (unanimous)
14. Motion made to adhere to existing Personnel Policy, stating that comp time may not exceed 60 hours, until further discussion.
- Mover: Chuck Weeden
 - 2nd: Bob Jones
 - Discussion: None
 - Result: Approved (unanimous)
15. Motion made to Adjourn at 9:48pm
- Mover: Ed Cleveland
 - Second: John Malcolm

- Discussion: None
- Result: Approved (Unanimous)