

Draft Minutes
SELECTBOARD, TOWN OF PAWLET
May 7, 2019
7:00 pm at Pawlet Town Hall
Regular Meeting

Members in Attendance:

Bob Jones
Mike Beecher
Ed Cleveland
Chuck Weeden
John Malcolm

Others in Attendance:

Kristin Powers
Jay Luebke - PEG-TV
Dolores Luebke
Tom Collard
Helen Wood
Paul Tilander
Michelle Tilander
Harry Van Meter
Frank Nelson
Val Davis
John Davis
Keith Mason
Bob Williams
Riley Williams
Christine Arrigo
Don DiChiara
Ken Norman
Eli Norman

EVENT

1. Call to order at 7:04 pm
2. Pledge of Allegiance
2. Addition or Deletion of Agenda Items
 - a. Additions:

- Don DiChiara - Addressing roads
 - Dolores Luebke - Meeting report
 - Bob Williams - NewMont Slate
 - Helen Wood - Town Hall Request for Mettowee Makers
 - Review of letters as response to items brought up during 4/23/19 meeting.
- b. Deletions: None.
3. Introduction of those present by chairperson
 4. Approval of minutes from previous meeting
 - Motion made to approve the minutes of April 23, 2019 as printed with no edits or corrections.
 - Mover: Chuck Weeden
 - 2nd: Bob Jones
 - Discussion: None.
 - Result: Approved (unanimous)
 5. Pre-Requested Appearances by local citizens and visitors.
 - Dolores Luebke - Shared with the Board a report of a meeting she had with Tia Paolino of Rutland County Free Clinic - Community Outreach and Social Projects (such as free blood pressure and dental checks).
 - Bob Williams, NewMont Slate - Thanked the community and townspeople for the support of the Slate Industry. Extended the offer to help the Town in any way.
 - Helen Wood, Mettowee Makers - Requested to utilize the Town Hall Auditorium to continue the second Saturday Maker's Markets on 5/11/19 beginning at 9:30am after the pre-scheduled yoga class. The Board approved this usage, rental payment can be made to the Town Clerk's office.
 - Don DiChiara - Discussed concerns about Kelley Hill Road and inquired as to how the Town prioritized which roads required work. Mr. Beecher shared the Town's processes, ensuring strong and frequent communication between the Highway

Department and the Selectmen. Mr. DiChiara offered his services to help the Town work towards improved roads.

6. Announcements:

- None.

7. Reports:

A. Zoning Administrator's Report:

- No report at this meeting.

B. Planning Commission's Report:

- Harry Van Meter shared that the Planning Commission will be on the 20th of May this month, with a guest from Fish and Wildlife whom will be giving an introduction to the Community Values Mapping Program. There will also be an appearance from Thomas Hand to speak a bit more about the Warren Switch solar project. The public is welcome and encouraged to attend.
- Wayne Clark, who's PC term is expiring in March of 2020, is willing to step aside sooner to welcome Tom Collard to the Planning Commission. Harry inquired about the possibility of keeping Wayne Clark on as an alternate.
- Motion made for Tom Collard to fill Wayne Clark's position on the Planning Commission, with a term ending March 2020.
 - Mover: Ed Cleveland
 - 2nd: Bob Jones
 - Discussion: None
 - Result: Approved (unanimous)
- Motion made to withdraw aforementioned motion for Tom Collard to fill Wayne Clark's position on the Planning Commission, with a term ending March 2020.
 - Mover: Ed Cleveland
 - 2nd: Bob Jones
 - Discussion: The Board asked that Wayne submit a letter of resignation to officially identify the vacancy of the

position, allowing interested persons to submit applications.

- Result: Approved (unanimous)

- **Please note:** any persons interested in filling the vacant role in the Town of Pawlet's Planning Commission (ending March 2020), please send a letter of intent to PawletSelectBoard@gmail.com by May 20, 2019 so the Board can review and an appointment can be made during the meeting on May 21, 2019.

C. Road Foreman's Report:

- Mr. Mason shared that the grader should be going to the shop next week.
- Small culverts are being changed on Herrick Brook Road.
- Plans have been made with Rupert to begin work together on road maintenance projects discussed in previous meetings around the middle of June, lasting through the majority of the summer. Material will have to be purchased for top dress.
- Projects between mid May and mid June will include dust control, small culvert projects, shoulder work on River Road, and larger project prep. Materials will be stock-piled for future projects.
- Dave Hosley confirmed mowing projects with Mr. Weeden.
- Dolores Luebke shared photos with Keith and the Selectmen regarding culvert issues on Rte 153. Discussion ensued regarding potential timeline of roadwork in this area.
- Mr. Mason inquired about the status of the Waste Water Treatment Facility. Discussion continued regarding future plans for operators.

D. Assessor Report:

- Mr. Malcolm shared that Lisa will be in the office this coming Friday and next Monday. All scheduled visits have been completed and are compiling results. The Grand list is expected to be in on time this year.

E. Town Clerk's Memo:

- The Board reviewed the Town Clerk's Memo.
 - Earth Waste & Metal recycling will no longer be free to their customers beginning May 1, 2019.
 - \$2.25 per recycling bin or kitchen bag (15 gallon size)
 - \$4.50 (30 gallon bags and up)
 - Green Mountain Power announced interrupted electric service on Saturday, 5/18/19 between the hours of 12:00am and 5:00am. In the event of bad weather, the outage will occur on Sunday, 5/19/19, between the hours of 12:00am and 5:00am. Please call 1-888-835-4672 to speak with the Green Mountain Power customer service line with questions or concerns.
 - The Board approved the Library's use of the Town Hall Auditorium for a rain location for the Washington County Band on Saturday August 24, 2019.
 - Mr. Malcolm shared the plans for the Pawlett Historical Society's upcoming exhibition of Neil Rappaport photography exhibition during various dates between June and July 2019. Official dates and times to be added to the Town's calendar.
 - The Town Clerk's office will be closed on 5/22 from 2-4 for mandatory training.
- F. Town Treasurer's Memo:
- The Board reviewed the Town Treasurer's Memo.
 - The Board signed checks.
 - The Board reviewed the warrants.
 1. Motion to approve the warrants
 2. Mover: Bob Jones
 3. Second: Ed Cleveland
 4. Discussion: None
 5. Result: Approved (Unanimous)
- G. Emergency Management Director's Report:
- The Board reviewed the Emergency Management Director's Report.
- H. Health Officer's Report:

- The Board reviewed the Health Officer's Report.
- I. Waste Water Treatment Facility:
 - None.
 8. Old or unfinished business:
 - Discussions regarding RRPC & RRTC and continued Road Maintenance Plans were discussed during earlier portions of the meeting.
 - Ed Cleveland shared two bids for the Library steps project. One for \$21,766.00 from Wright Construction and the other for \$22,900.00 from Russell Construction.
 - Motion made to reject the two bids submitted by Wright Construction and Russel Construction.
 - Mover: Chuck Weeden
 - 2nd: Bob Jones
 - Discussion: The Board would like to give local contractors the opportunity to submit bids for the project.
 - Result: Approved (unanimous)
 - The Town Hall elevator broke down but has been repaired.
 - Discussions continued regarding the request made during the meeting of 4/23 that Mr. Mach recuse himself from conversations and/or decisions being made by the Planning Commission regarding 541 Briar Hill Road. Board members discussed two options for addressing this item, and ultimately Chairman Beecher decided that the Conflict of Interest Policy will be distributed to Mr. Van Meter for discussion at the next Planning Commission meeting, and he will contact Mr. Mach directly to bring this item to his attention.
 - Mr. Weeden shared failed communication attempts with Mr. Thrasher. Mr. Beecher to follow up on this.
 9. New Business:
 - None.
 10. Public Comment:

- Frank Nelson shared conversations had regarding flood plain maps and information about electricity surges in relation to the elevator outage. Also shared information and literature regarding Act 250 conversations in Montpelier.

11. Motion made to Adjourn at 9:17pm

- Mover: Bob Jones
- Second: Ed Cleveland
- Discussion: None
- Result: Approved (Unanimous)