

Draft Minutes
SELECTBOARD, TOWN OF PAWLET
August 27, 2019
7:00 pm at Pawlet Town Hall
Regular Meeting

Members in Attendance:

Bob Jones
Mike Beecher
Ed Cleveland
Chuck Weeden
John Malcolm

Others in Attendance:

Kristin Powers
Jimmy Britt - PEG-TV
Keith Mason
Harry Van Meter
Martha Schoeneman
Bob Schoeneman
John Davis
Val Davis
Paul Tilander
Michelle Tilander
Eve Schaub
Julie Mach
Bob Morlino
Nancy Morlino
Perry Brown
Dale Decker
Sue LaPorte
Martin Kravitt
Don Dichiara
Tom Collard
Judy Coolidge
Frank Nelson
Larry Leslie
Mr. & Mrs. Southworth
Walt Southworth
Rhonda Schlangen

Josh Gaschel

EVENT

1. Call to order at 7:04 pm
2. Pledge of Allegiance
2. Addition or Deletion of Agenda Items
 - a. Additions: None.
 - b. Deletions: None.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
 - Motion made to approve the minutes of August 13, 2019, editing at which point during the meeting Ashley Waite made an inquiry.
 - Mover: John Malcolm
 - 2nd: Bob Jones
 - Discussion: None.
 - Result: Approved (unanimous)
5. Pre-Requested Appearances by local citizens and visitors.
 - Julie Mach – Shared concerns with and the desire to address parking enforcement along Route 30. Requested that citizens contact local legislators in an effort to positively change the parking policies in the Town of Pawlet. Requested that the Select Board sign and support the sending of a letter written to state officials on the subject.
 - Motion made to support Ms. Mach and sign the letter written to the State.
 - Mover: John Malcolm
 - 2nd: Ed Cleveland
 - Discussion: None
 - Result: Approved (unanimous)
 - Don DiChiara – Continued conversations re: Town road projects from the meeting on 8/13/19, requesting more communication regarding plans for road work. Discussion ensued.

6. Announcements:

- The SFY20 Municipal Highway and Stormwater Mitigation Grant Program has been announced. Applications are due on or before 10/4/2019.

7. Reports:

A. Zoning Administrator's Report:

- The Board reviewed the ZA's report. *see below for full copy of the ZA report.
- Mr. Van Meter provided the Board with a final draft advertisement for the Assistant to the Zoning Administrator position. The Board maintained their unanimous support to have Mr. Van Meter pursue the proper channels to begin advertising.

B. Planning Commission's Report:

- Mr. Van Meter shared a report from the Planning Commission. *see below for full copy of the PPC report.

C. Road Foreman's Report:

- Mr. Mason presented the need for winter sand as well as gravel to complete several projects. Discussion ensued amongst the Body and Public Body.
 - Motion made to amend present sand piles, in Pawlet and West Pawlet, with $\frac{3}{4}$ " stone to carry the Town through this upcoming winter.
 - Mover: Chuck Weeden
 - 2nd: John Malcolm
 - Discussion: None.
 - Result: Approved (Mr. Weeden, Mr. Malcolm, Mr. Jones in favor. Mr. Cleveland opposed).
- Mr. Mason requested permission to obtain a minimum of 5000 yards of $\frac{3}{4}$ " stone to complete current roads projects.
 - Motion made to establish an account with Jointa Galusha to obtain topdressing for the slate.
 - Mover: Ed Cleveland
 - 2nd: John Malcolm
 - Discussion: Mr. Mason will inquire to ensure we are pursuing the most efficient plan (specifically regarding trucking).
 - Result: Approved (unanimous)

- Mr. Southworth expressed concerns with raising the Saw Mill Rd. due to the negative impacts previous road work has had on his property. Mr. Mason to meet with Mr. Southworth prior to the next meeting to evaluate and conversation will continue.
- D. Assessor Report:
- No report at this meeting.
 - Mr. Malcolm shared that this year's work has been completed, and the Assessors are beginning normal work for next year.
- E. Town Clerk's Memo:
- The Board reviewed the Town Clerk's Memo.
 - Mr. Morlino to address the VT E9-1-1 package addressed to the Town.
 - Effective Monday, September 9, 2019, the Town Clerk's hours will be Monday-Wednesday 9am-4pm and Thursday will be 9am-12pm.
- F. Town Treasurer's Memo:
- The Board reviewed the Town Treasurer's Memo.
 - The Board unanimously supported Ms. Mach's request to work with RCAP Solutions (free of charge) regarding the financial sustainability of the Waste Water Plant.
 - Ms. Mach requested the Board's support to establish a meeting with Aflac. The Board supported this request.
 - The Board signed checks.
 - The Board reviewed the warrants.
 1. Motion made to approve the warrants
 2. Mover: Ed Cleveland
 3. Second: Bob Jones
 4. Discussion: None.
 5. Result: Approved (unanimous)
- G. Emergency Management Director's Report:
- No report at this meeting.
- H. Health Officer's Report:
- No report at this meeting.

- I. Waste Water Treatment Facility:
 - Mr. Beecher discussed the status of the WWTF, now under the facilitation of Vermont Utility Management Services (VTUMS).
8. Old or unfinished business:
 - Mr. Van Meter provided the Board with a draft of an invitation to bid on the Pawlet Library's front entry steps replacement following discussions from previous meetings.
 - Mr. Kravitt provided the Body with several recommendations for improvements on the current design. These recommendations have also been made to the Library Board.
 - Further discussion continued amongst the Body.
 - Motion made to send out the invitation to bid on the Library front steps project, with edits made to the timeline and the right to approve or reject the bid.
 - Mover: Chuck Weeden
 - 2nd: Bob Jones
 - Discussion: Concerns raised regarding the safety issues with the current design of the steps.
 - Result: Denied. Upon discussion, prior to voting, the motion was withdrawn by Mr. Weeden.
9. New Business:
 - Eve Schaub – Inquired as to whether or not there have been any recent discussions about a new Town Garage, which there has not been at this time.
10. Public Comment:
 - Michelle Tilander – Inquired about the status of the Town's Attorney and legal counsel. Further discussion included the Town's transition from a one-acre to a ten-acre town.
 - Josh Gaschel – Inquired about the tax map, as he is currently not listed as the current owner of his property in West Pawlet. Mr. Malcolm to look into this situation.
 - Larry Leslie – Inquired about the plans for the old store property and the old depot in West Pawlet, suggesting that the old store location be transformed into a welcome center of sorts for folks utilizing the rail trail, etc. He continued on to share that Newmont Slate has offered to donate towards this project.
11. Motion made to Adjourn at 9:14pm
 - Mover: Bob Jones
 - Second: Ed Cleveland

- Discussion: None
- Result: Approved (Unanimous)

Report of the Pawlet Planning Commission to Pawlet Select Board, Tuesday, August 27, 2019

Submitted by:

Harry Van Meter, Chairman

NOTE:

The September meeting of the Pawlet Planning Commission will be held on September 23rd, the usual 4th Monday of the month. The first community values mapping project public meeting has not been scheduled as of today. We are planning to possibly hold these sessions at the Mettowee Community School. We are waiting for confirmation from the school principal.

Item 1 Town of Pawlet Designation as a 10-Acre Town

- • Ed Bove of the RRPC attended our meeting, at which all 7 commissioners and the alternate member were present and attendance included some 30 members of the Pawlet community. Ed came to advise the PPC that, although the Town of Pawlet Planning Commission approved a proposal to change classification of the Town from a one-acre town to a ten-acre town and the proposal was adopted by the Select Board at a public hearing, the final paper work was not completed to make the adoption official. Eric Mach agreed to contact John Thrasher to find out what has to be done to close out this issue. Several members of the community questioned whether the change was actually the best thing for the Town when Act 250 was enacted to help small towns. One member of the community asked why the Town should even bother taking on the extra burden when the Town doesn't enforce the laws we now have.

Item 2 Discussions of Open Positions

- Harry Van Meter presented a draft advertisement for the position of Zoning Administrator to take Hal Wilkins' place when he is ready to step down due to illness. Hal has expressed an interest to Harry to stay on as long as he is able in order to see a few items through to final resolution. Ed Bove expressed a willingness to help the Town find a replacement. Several media options for advertising the position were discussed. Elizabeth Gibson stated that she will assist in this effort.

- Harry said that the Select Board agreed to advertise for the open position of Clerk of the Planning Commission at the August 13th meeting. Harry will submit a draft to Deb Hawkins for advertising.

Item 3 By-laws Updates and Amendments

Due to the length of time spent on the first 2 items, there was only a brief discussion of the revisions to Article VIII, Section 2 – Zoning Permits and requirements for application acceptance by the Zoning Administrator.

Item 4 Zoning Administrator's Report

The Zoning Administrator's report was read aloud to the Commissioners and the community attendees.

Item 5 Development Grant

Ed Bove asked if the Planning Commission would like to apply for a Development Grant to assist with the cost of updating the Town Plan and other initiatives of the PPC. Ed said that the application is due by the end of September and that the RRPC will assist in our application efforts.

Zoning Administrator's Report (DRAFT)
August 2019

Community Values Mapping Project

I have advised Monica Pryzperhardt that the Planning Commission will meet this Monday evening and would like to inform the community of the next steps involved in bringing the CVM project (and Act 171 discussions) to a close.

Ashley Waite / Cameron Perham - Maple Grove Road

Following a careful review of the Environmental Court's correspondence - as well as that with the involved parties and their attorneys - the ZA office has issued a *Notice of Violation* to Mr. Perham and has advised him that he has the statutory 7-day period to comply with the Unified Bylaws or the town will initiate an enforcement action and assess a \$100 per day fine against Mr. Perham for each day that the violation persists.

[I will include a copy of the *Notice* to you for review and discussion)

Daniel Banyai / Slate Ridge

Finally.....and again following discussions with attorney Bent.....the ZA office will issue a *Notice of Violation* to Mr. Banyai. The *Notice* will not reference every site violation - as that will only become apparent following a comprehensive site inspection that will include personnel from the Vermont DEC, VT NRB (Rutland office), VT Fire Safety office, the Pawlet lister's office, etc.

[I will include a copy of the *Notice* to you for review and discussion)

Stone Bowl Pottery

(This may be a duplicate)

Lauryn has satisfied the requirements if the DRB and is approved to operate her pottery / artist workshops.

I believe she has also satisfied the obligations of the Pawlet Health officer.....and of the state.

Young B/L Adjustment

Approval has been issued and the Youngs have been asked to post the red "P" card.

Sheldon Commercial

The correct property owner has (finally) been identified - and provided with specific information regarding the application process that is to be followed to obtain the necessary zoning approvals for this commercial (not agricultural) venture.

Recent Permits (issued or pending)

Zoning Permits*

2019-09 Daniel Brooks / Wild Goose Farm - Notice of Intent (AG) for manure
and feed storage buildings (approved)

2019-10 Young Family - Boundary Line Adjustment (approved)

2019-11 Shawn Gould - Garage (Pending)

2019-12 Catherine Laginel - Barn - Notice of Intent (AG) (pending)

2019-13 Knipel - Residence (pending)

Enforcement / Violation Matters

Notice of Violation - Daniel Banyai, 541 Briar Hill Road

Notice of Violation - Cameron Perham, Maple Grove

* These pending permits will be issued on Monday, 26 August 2019

Notices of Intent - are to construct an agricultural building

Hal J. Wilkins
Zoning Administrator