

Final Minutes
SELECTBOARD, TOWN OF PAWLET
September 24, 2019
7:00 pm at Pawlet Town Hall
Regular Meeting

Members in Attendance:

Bob Jones
Mike Beecher
Chuck Weeden
John Malcolm

Others in Attendance:

Kristin Powers
Jimmy Britt - PEG-TV
Keith Mason
Tom Collard
Michelle Tilander
Harry Van Meter
Mary Lou Willits
John Davis
Ashley Waite
Eve & Steve Schaub
Monica & Marty Kravitt
Hallie Boyce
Angela Miller
Amelie Bouillet
Ken Norman
Anne Hadeka
Russell Glover
Jay Luebke
Dolores Luebke
Beth Moser Duquette
Raymond R. Duquette, Sr.

EVENT

1. Call to order at 7:06 pm
2. Pledge of Allegiance

2. Addition or Deletion of Agenda Items
 - a. Additions:
 - Ashley Waite
 - Monica Kravitt
 - “Library Project...”, under New Business, should read, “Church Project...”.
 - b. Deletions: None.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
 - Motion made to approve the minutes of September 10, 2019 as printed.
 - Mover: Bob Jones
 - 2nd: Chuck Weeden
 - Discussion: None.
 - Result: Approved (unanimous)
5. Pre-Requested Appearances by local citizens and visitors.
 - Mary Lou Willits, Pawlet Library Director – Shared information gathered from community interviews taken over the course of several months last fall and winter. Continued to share progress made based on findings, including the creation of a Community Connector role, which will be a grant-funded position. The position will be advertised in October 2019, with hopes of hiring in November 2019.
 - Hallie Boyce, Consider Bardwell Farm – Proposed the creation of a roadside historical marker honoring Consider Stebbins Bardwell, following her work with the Pawlett Historical Society Board. The Board to review wording of proposed sign and will revisit at the Select Board meeting on 10/8/19.
 - Ashley Waite – Inquired about the status of the Waite/Perham item. Mr. Beecher shared that the Perham party has appealed to the Environmental Court. Discussion ensued.
 - Monica Kravitt – Followed-up on the 1777 monument proposed during the meeting on 9/10/2019. The Board supported the Pawlett Historical Society pursuing grant opportunities to fund the relocation of the monument to the Town Green.

6. Announcements:

- Ms. Powers attended an online informational session regarding the Municipal Highway & Stormwater Mitigation Grant Program.
- VTel shared an offering to host a workshop on the fiber optic network in our area.
- Our Town's Zoning Administrator, Hal Wilkins, has passed away. Discussion ensued, sharing respect and gratitude for Hal's many great contributions. The Town is currently seeking an interim ZA, and ultimately, an individual to fill the position.

7. Reports:

A. Zoning Administrator's Report:

- No report at this meeting.

B. Planning Commission's Report:

- Harry Van Meter provided the Board with the report of the Pawlet Planning Commission (see attached).

C. Road Foreman's Report:

- Mr. Mason shared a report of current activity taking place with the Roads Crew.
- Mr. Weeden shared drainage issues in West Pawlet with Mr. Mason. Discussion ensued and the issues will be monitored.
- Discussion ensued regarding cleaning ditches on the Switch Road.
- Upcoming Projects:
 - Bring driveways on Herrick Brook Road back up to standards following work completed this summer.
 - Obtain stone for Winter (including trucking some to Rupert for their help this summer).
 - Evaluate the West Pawlet drainage issues.
 - Grading.
 - Evaluate drainage by Indian Hill and River Road.

D. Assessor Report:

- No formal report at this meeting.
- Motion made to sign the Errors & Omissions Report.
 - Mover: Chuck Weeden
 - 2nd: Bob Jones
 - Discussion: None
 - Result: Approved (unanimous)

E. Town Clerk's Memo:

- The Board reviewed the Town Clerk's Memo.
 - Re: mailing with regard to litigation – the item will be sent to Merrill Bent for her review prior to taking action.
 - Motion made to have Mike Beecher sign the Operation and Maintenance Plan for the Pawlet Community Church drainage swale and stormwater treatment project.
 - Mover: John Malcolm
 - 2nd: Bob Jones
 - Discussion: None
 - Result: Approved (unanimous)
- F. Town Treasurer's Memo:
- The Board reviewed the Town Treasurer's Memo.
 - The Board unanimously supported Ms. Mach's request to pay Hal Wilkins 12 hours in his paycheck.
 - Ms. Mach proposed quarterly payments for the Wastewater billing cycle, with dates of November 10, 2019, January 10, March 10 and May 10, 2020. This is a temporary schedule for this year as the Town adjusts to the new billing cycle.
 - The Board signed checks.
 - The Board reviewed the warrants.
 1. Motion made to approve the warrants
 2. Mover: Chuck Weeden
 3. Second: John Malcolm
 4. Discussion: None.
 5. Result: Approved (unanimous)
- G. Emergency Management Director's Report:
- No report at this meeting.
- H. Health Officer's Report:
- No report at this meeting.
- I. Waste Water Treatment Facility:
- Mr. Beecher shared that all is status quo at the Waste Water Treatment Facility.

8. Old or unfinished business:
 - Re: Town Attorney - Merrill Bent of Woolmington, Bent, Campbell and Stasny, accepted the Town's request of filling the currently vacant role of Town Attorney.
9. New Business:
 - Motion made to hire Merrill Bent from Woolmington, Bent, Campbell and Stasny as the Town's Attorney.
 - Mover: Bob Jones
 - 2nd: John Malcolm
 - Discussion: Ms. Powers to correspond with Ms. Bent regarding 1099 and other employee requirements.
 - Result: Approved (unanimous)
10. Public Comment:
 - Eve Schaub – Shared that the Library Board meets on the first Tuesday of every month, which poses a scheduling conflict with Select Board meetings.
 - Dolores Luebke – Inquired about the status of the 541 Briar Hill violations. Ms. Bent is working on this. Also inquired about parking enforcement in town.
11. Motion made to Adjourn at 9:09pm
 - Mover: Chuck Weeden
 - Second: Bob Jones
 - Discussion: None
 - Result: Approved (Unanimous)