

**Final Minutes**  
SELECTBOARD, TOWN OF PAWLET  
December 3, 2019  
7:00 pm at Pawlet Town Hall  
Regular Meeting

Members in Attendance:

Mike Beecher  
John Malcolm  
Bob Jones

Others in Attendance:

Kristin Powers  
Jay Luebke - PEG-TV  
Dolores Luebke  
Michelle Tilander  
Paul Tilander  
Tom Collard  
Val Davis  
John Davis  
Frank Nelson  
Harry Van Meter  
Martin Kravitt

**EVENT**

1. Call to order at 7:06 pm
2. Pledge of Allegiance
2. Addition or Deletion of Agenda Items
  - a. Additions: Two items re: the Town's Library to be discussed in New Business.
  - b. Deletions: None.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
  - Motion made to approve the minutes of November 19, 2019 as printed.
    - Mover: Bob Jones

- 2nd: John Malcolm
  - Discussion: None.
  - Result: Approved (unanimous)
5. Pre-Requested Appearances by local citizens and visitors: None.
  6. Announcements:
    - The Better Roads Grant deadline has been extended to 12/13. Ms. Powers had a successful meeting with Alan May from the State, who supported the Town's proposed projects at the south end of Herrick Brook Road.
  7. Reports:
    - A. Zoning Administrator's Report:
      - No report at this meeting.
    - B. Planning Commission's Report:
      - Mr. Van Meter shared the draft Enhanced Energy Plan for the Town of Pawlet, and requested that the Board to review and hopefully approve the draft for final submission to the RRPC at the next Select Board meeting. The maps included in the plan are on display at the Town Library, and the public is encouraged to take a look and provide feedback to the Pawlet Planning Commission.
        - Mr. Collard expressed a concern re: the energy plan and the desire to eliminate LP (propane). Discussion ensued.
    - C. Road Foreman's Report:
      - No report at this meeting.
    - D. Assessor Report:
      - Mr. Beecher shared the report submitted by the Assessor's Office.
    - E. Town Clerk's Memo:
      - The Board reviewed the Town Clerk's Memo.
    - F. Town Treasurer's Memo:
      - The Board reviewed the Town Treasurer's Memo.
      - The Board signed checks.
      - The Board unanimously supported Chairman Beecher signing the representation letter for the audit.
      - The Board reviewed the warrants.

1. Motion made to approve the warrants.
  2. Mover: John Malcolm
  3. Second: Bob Jones
  4. Discussion: None.
  5. Result: Approved (unanimous)
- G. Emergency Management Director's Report:
- The Board reviewed the Emergency Management Director's Report.
- H. Health Officer's Report:
- The Board reviewed the Health Officer's Report.
- I. Waste Water Treatment Facility:
- Mr. Beecher and Ms. Powers shared reports from the WWTF, submitted by Ms. Marsano of VTUMS.
8. Old or unfinished business:
- Re: Personnel Policy – The Board unanimously agreed to wait again to discuss this until the entirety of the Board is present to contribute to the conversation.
  - Re: Town Flags – It was confirmed that the Pawlet and West Pawlet Volunteer Departments are responsible for taking down and putting up the flags, while the Town is responsible for purchasing flags as needed.
  - Re: Town Landfill – Mr. Beecher shared communications from Buzz Surwilo of the Vermont Solid Waste Management Program regarding the status of the landfill property. Mr. Beecher proposed that the Town's Road Crew completes the required projects outlined by Mr. Surwilo in the spring. Discussion to be continued with Mr. Mason.
  - Re: Radar Controlled Speed Signs – Ms. Powers reported that an updated quote was received for speed signs in Town. These numbers have been sent to Town Treasurer to add to budget proposals.
  - Michelle Tilander inquired as to whether or not there was any update on the Town's involvement in state and/or environmental court. Mr. Beecher shared there were no updates at this time.
9. New Business:

- Mr. Malcolm inquired as to who would be the best individual to submit an insurance claim due to fallen ice from the Library onto a parked vehicle. Ms. Powers and Mr. Malcolm to work on this submission.
- Mr. Malcolm reported updates following a meeting regarding the proposed Library lift project with Mary Lou Willits and Janno Gay. Conversation continued regarding ways in which to obtain funding for this program, primarily and ideally through grants, and whom would be most capable to properly write the grants.

10. Public Comment:

- Frank Nelson shared news on proposed conditional use updates.

11. Motion made to Adjourn at 8:28pm

- Mover: Bob Jones
- Second: John Malcolm
- Discussion: None
- Result: Approved (Unanimous)