

Final Minutes  
SELECTBOARD, TOWN OF PAWLET  
December 17, 2019  
7:00 pm at Pawlet Town Hall  
Regular Meeting

Members in Attendance:

Mike Beecher  
John Malcolm  
Bob Jones  
Ed Cleveland  
Chuck Weeden

Others in Attendance:

Kristin Powers  
Jay Luebke - PEG-TV  
Dolores Luebke  
Frank Nelson  
Julie Mach  
Deb Hawkins  
Tom Collard  
Jonas Rosenthal

**EVENT**

1. Call to order at 7:06 pm
2. Pledge of Allegiance
2. Addition or Deletion of Agenda Items
  - a. Additions:
    - Executive Session to discuss Personnel Items
    - Upcoming Meeting Schedule
  - b. Deletions: None.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
  - Motion made to approve the minutes of December 3, 2019 as printed.
  - Mover: Bob Jones
  - 2nd: John Malcolm

- Discussion: None.
  - Result: Approved (unanimous)
5. Pre-Requested Appearances by local citizens and visitors: None.
  6. Announcements:
    - The Better Roads Grant program application has been submitted, as have the two insurance claims to the VLCT.
    - Due to the upcoming Select Board meeting falling on New Year's Eve, 12/31/2019, the Board unanimously supported the decision to reschedule the regularly scheduled meeting for Monday, 12/30/2019. Special Meeting warning to come.
  7. Motion made to enter Executive Session to discuss personnel items at 7:14pm.
    - Mover: John Malcolm
    - 2<sup>nd</sup>: Chuck Weeden
    - Discussion: None.
    - Result: Approved (unanimous)
  8. Motion made to exit Executive Session with no decisions made at 7:33pm.
    - Mover: Bob Jones
    - 2<sup>nd</sup>: Ed Cleveland
    - Discussion: None.
    - Result: Approved (unanimous)
  9. Reports:
    - A. Zoning Administrator's Report:
      - No report at this meeting.
      - Upon his arrival at 8 :30 pm, Interim ZA Jonas Rosenthal provided a brief report from the ZA's office.
    - B. Planning Commission's Report:
      - The Board reviewed the Planning Commission's Report.
      - Discussion ensued regarding the draft Enhanced Energy Plan, and whether or not it contains realistic/achievable goals given our State's current resources and operational needs. No formal result of this discussion, with plans to revisit this topic at future meetings.
    - C. Road Foreman's Report:
      - No report at this meeting.
    - D. Assessor Report:
      - No report at this meeting.

E. Town Clerk's Memo:

- Deb Hawkins, Town Clerk, provided a report to the Board.
- Mr. Beecher discussed a letter received from the West Pawlet Fire Department, addressing the request for the Town's help in the removal of the old department building, allowing for the creation of a green space and new home for pre-existing monument in West Pawlet. Discussion ensued, including the Board's interest in pursuing this project, establishing contact with proper parties, and the need for a logical plan to allow the project to move forward effectively.

F. Town Treasurer's Memo:

- The Board reviewed the Town Treasurer's Memo.
- The Board established that there will be a Selectperson available when the server is back up and running so that checks can be signed.
- Ms. Mach provided the Board with a thorough overview of retirement plan options for qualified town employees. Discussion occurred, with no decisions. Topic to be continued during old business on December 30th.
- Motion made to authorize Julie Mach to re-enroll in existing Blue Cross Blue Shield insurance plan for 2020.
  - Mover: Ed Cleveland
  - 2<sup>nd</sup>: Chuck Weeden
  - Discussion: None
  - Result: Approved (unanimous)
- The Board reviewed the warrants.
  1. Motion made to approve the warrants.
  2. Mover: Ed Cleveland
  3. Second: Chuck Weeden
  4. Discussion: None.
  5. Result: Approved (unanimous)

G. Emergency Management Director's Report:

- No report at this meeting.

#### H. Health Officer's Report:

- No report at this meeting.

#### I. Waste Water Treatment Facility:

- No formal report at this meeting, however Mr. Beecher shared a few updates re: operations costs at the WWTF and plans for an upcoming meeting with Jill from VTUMS.

#### 10. Old or unfinished business:

- Re: Personnel Policy – The Board participated in discussion regarding the proposed amendments to the section(s) of the policy pertaining to vacation time, sick leave and comp time. The decision was unanimously made to add this topic to old business of the meeting on 12/30/19.
- Re: Filed Town insurance claims - Motion made to make payment on the claim regarding an accident with a Town Roads Crew vehicle and resident.
  - Mover: Bob Jones
  - 2<sup>nd</sup>: John Malcolm
  - Discussion: The VLCT recommended the Town make this payment due to the nature of the accident.
  - Result: Approved (unanimous)
- Jonas Rosenthal shared potential funding options for the proposed Library lift/steps renovation project. Discussion continued, focusing on additional steps to obtain funding opportunities, possible contacts and resources, as well as the request to designate the Rutland Herald as an alternative official press source for the Town to aid in appropriately warned meetings pertaining to this project.
  - Motion made to designate the Rutland Herald as an alternative official press source for the Town, in addition to our current official press source, the Lakes Region Free Press.
  - Mover: Ed Cleveland
  - 2<sup>nd</sup>: John Malcolm
  - Discussion: None
  - Result: Approved (unanimous)

#### 11. New Business:

- None.

#### 12. Public Comment:

- None.

13. Motion made to Adjourn at 9:28pm

- Mover: Bob Jones
- Second: John Malcolm
- Discussion: None
- Result: Approved (Unanimous)