

Final Minutes
SELECTBOARD, TOWN OF PAWLET
May 5, 2020
7:00 pm Virtually via Zoom
Regular Meeting

Members in Attendance:

Mike Beecher
John Malcolm
Bob Jones
Ed Cleveland
Chuck Weeden

Others in Attendance:

Kristin Powers
Deb Hawkins
Harry Van Meter
Keith Mason
Allen Turner
Frank Nelson
Julie Mach
Jonas Rosenthal
Perry Brown

EVENT

1. Call to order at 7:03 pm
2. Pledge of Allegiance
2. Addition or Deletion of Agenda Items
 - a. Additions: Sludge and septage hauling provider tbd during WWTF report.
 - b. Deletions: None.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
 - Motion made to approve the minutes of April 21, 2020 with one edit to the Road Foreman report.
 - Mover: Ed Cleveland
 - 2nd: John Malcolm

- Discussion: None.
 - Result: Chuck Weeden, Ed Cleveland, John Malcom, Bob Jones – in favor. Approved (unanimous).
5. Pre-Requested Appearances by local citizens and visitors:
- None.
6. Announcements:
- None.
7. Reports:
- A. Zoning Administrator's Report:
- No report at this meeting.
- B. Planning Commission's Report:
- Mr. Van Meter shared a report from the Planning Commission, which included updates from the Zoning Administrator's office.
 - The next PPC meeting will be held virtually on May 25, 2020.
- C. Road Foreman's Report:
- Mr. Mason shared an update from the Town Highway Department, continuing the discussion regarding the culvert off Towslee Hill Rd. Continued to speak to other projects that the Roads Crew has been working on (Warren Switch Road) and will be working on (Betts Bridge Road).
 - Mr. Cleveland spoke to options with the dumpster at the Town Garage.
 - Mr. Mason also spoke briefly to happenings during the DRB meeting on 5/4/2020.
- D. Assessor Report:
- No report at this meeting.
- E. Town Clerk's Memo:
- Deb Hawkins reviewed the Town Clerk's memo with the Board.
 - Discussion ensued regarding necessary changes to the interior of the Town office space to encourage health and safety amidst Covid-19.
 - Motion made to permit Ms. Hawkins to move forward with measures to change door.
 - Mover: Ed Cleveland
 - 2nd: John Malcolm
 - Discussion: None

- Result: Chuck Weeden, John Malcolm, Ed Cleveland, Bob Jones all in favor. Approved.

F. Town Treasurer's Memo:

- Julie Mach shared the Town Treasurer's Report.
- Motion made to transfer monies from WWTF savings to WWTF money market to pay a bill from Hoyle.
 - Mover: John Malcolm
 - 2nd: Ed Cleveland
 - Discussion: None
 - Result: Chuck Weeden, Ed Cleveland, John Malcolm, Bob Jones in favor. Approved (unanimous).
- Discussion arose regarding the possibility of a Zoning Intern to assist with virtual files.
 - Ms. Powers and Mr. Rosenthal to work together on establishing a job description to present to the Board.
- Ms. Mach continued old business discussions regarding the check signing policy in the Treasurer's Office, providing further research on the topic. Chairman Beecher provided opportunity for each board member to offer input.
 - Motion made to eliminate the requirement of the Selectboard as secondary signers on checks.
 - Mover: John Malcolm
 - 2nd: Bob Jones
 - Discussion: None
 - Result: Chuck Weeden – opposed. John Malcolm – in favor. Ed Cleveland – opposed. Bob Jones – in favor. Mike Beecher – in favor. Approved
- Motion made to approve the warrants,
 - Mover: John Malcolm
 - 2nd: Ed Cleveland

- Discussion: One question regarding a furnace repair.
 - Result: Chuck Weeden, Ed Cleveland, John Malcolm Bob Jones - in favor. Approved (unanimous).
- G. Emergency Management Director's Report:
- The Board reviewed the Emergency Management Director's Report.
- H. Health Officer's Report:
- The Board reviewed the Health Officer's Report.
- I. Waste Water Treatment Facility:
- Mr. Beecher shared an update from the WWTF.
 - VTUMS proposed the Town utilize their services for sludge and septage hauling for the same price as the Town's current provider. Mr. Beecher to obtain additional information prior to the board making a decision.
8. Old or unfinished business:
- None.
9. New Business:
- Mr. Weeden spoke to the ANR announcement mentioned in the minutes of April 7, 2020 regarding no open burns and a forest fire that occurred recently in Wells, which resulted in the need for fire department presence.
 - Jonas Rosenthal elaborated on an item mentioned in one of Mr. Morlino's reports regarding the request to demolish a building.
 - Mr. Rosenthal continued to provide a brief update from the ZA's office.
10. Public Comment:
- Frank Nelson addressed several items discussed during the meeting including ZA intern, policy in the Treasurer's Office, and possibility of bids needed for carriers for WWTF
11. Motion made to Adjourn at 9:33 pm
- Mover: Chuck Weeden
 - Second: John Macolm
 - Discussion: None.

Result: Chuck Weeden, John Malcolm, Bob Jones in favor. Approved (Unanimous)