

**Final Minutes**  
SELECTBOARD, TOWN OF PAWLET  
February 9 2021  
7:00 pm Virtually via Zoom  
Regular Meeting

Members in Attendance:

Mike Beecher  
John Malcolm  
Ed Cleveland  
Bob Jones  
Chuck Weeden

Others in Attendance:

Kristin Powers  
Frank Nelson  
Eileen Bellavia  
Mike Wesko  
Jessica Van Oort  
John Sabotka  
Maureen Brown  
Jennifer Sullivan  
Mandy Hulett  
Ray Duquette  
Michelle Tilander  
Keith Mason

**EVENT**

1. Call to order at 7:04 pm by Chairman, Mike Beecher.
2. Pledge of Allegiance
2. Addition or Deletion of Agenda Items
  - a. Additions:
    - None.
  - b. Deletions:
    - None.
3. Introduction of those present by chairperson.
4. Approval of minutes from previous meeting.

- Motion made to approve the minutes of January 26, 2021, as presented.
  - Mover: John Malcolm
  - 2<sup>nd</sup>: Chuck Weeden
  - Discussion: None.
  - Result: Chuck Weeden, Ed Cleveland, John Malcom, Bob Jones – in favor. Approved.
- 5. Pre-Requested Appearances by local citizens and visitors:
  - Mike Wesko – submitted several questions to the Board, with topics including requested zoning permits, non-licensable/unregistered vehicle travel, Kelly Hill Rd. maintenance, as well as questioned authorized use of truck traffic on Kelly Hill Road. Discussion ensued.
- 6. Announcements:
  - None.
- 7. Reports:
  - A. Zoning Administrator's Report:
    - No Report at this meeting.
  - B. Planning Commission's Report:
    - No report at this meeting.
  - C. Road Foreman's Report:
    - Road Foreman, Keith Mason, submitted a report to the Board, which included:
      - The Town has taken ownership of the Highway Department's new truck.
        - Motion made to not utilize the new truck for winter maintenance, allowing time for undercoating, and not put on the road until spring.
          - Mover: Chuck Weeden
          - 2<sup>nd</sup>: Ed Cleveland
          - Discussion: None
          - Result: Chuck Weeden, John Malcolm, Ed Cleveland, Bob Jones – in favor. Approved
        - Motion made to hire Dave Hosley to complete roadside mowing.
          - Mover: Chuck Weeden

- 2<sup>nd</sup>: John Malcolm
  - Discussion: Assuming the mowing will be completed at the same rate as last year.
  - Result: John Malcolm, Ed Cleveland, Chuck Weeden, Bob Jones – in favor.  
Approved.
  - Mr. Beecher discussed the mailbox policy mentioned at a previous meeting with no decisions made.
- D. Assessor Report:
- The Selectboard discussed the tax map contract with Cartographic Associates, which needs signing.
    - Motion made to accept and sign the contract for \$1800.00 mapping and \$15.00 for buildings added or changed with Cartographic Associates.
      - Mover: John Malcolm
      - 2<sup>nd</sup>: Ed Cleveland
      - Discussion: None
      - Result: Chuck Weeden, John Malcolm, Ed Cleveland, Bob Jones – in favor. Approved.
- E. Town Clerk's Memo:
- The Board reviewed a memo from the Town Clerk's office.
  - Deb Hawkins posted a Zoom instructional video on the Town Facebook page, as well as to the Town Clerk's email distribution list. This will be helpful as the Town prepares for a virtual Town Meeting.
- F. Town Treasurer's Memo:
- The Board reviewed a memo from the Treasurer's office, including an overview of payroll, accounts payable, monies from the General Fund, Highway and Wastewater.
  - VT State Aid was received for Class 2 and 3.
  - Motion made to approve the warrants.
    - Mover: Chuck Weeden
    - 2<sup>nd</sup>: Ed Cleveland
    - Discussion: None.
    - Result: Chuck Weeden, John Malcolm, Bob Jones, Ed Cleveland – in favor. Approved.

- G. Emergency Management Director's Report:
    - The Board reviewed a report from the Emergency Mgt. Director.
      - Covid-19 updates continue to be posted daily to the Facebook page to keep residents informed.
  - H. Health Officer's Report:
    - Nothing new to report from the Health Officer.
  - I. Waste Water Treatment Facility:
    - Mr. Beecher reviewed a report from Jill Marsano of VTUMS with the Board.
      - Ms. Marsano submitted her scoring of the three engineering firm qualification packages received for the WWTF sludge storage feasibility project. Next steps include sharing this scoring with the Agency of Natural Resources, Dept. of Environmental Conservation, as well as negotiating a scope and fee with the preferred firm.
        - Motion made to proceed with Hoyle, Tanner & Associates to come up with a proposed scope and fee for the ongoing process of additional sludge storage at the West Pawlet Waste Water Treatment Facility.
          - Mover: John Malcolm
          - 2<sup>nd</sup>: Ed Cleveland
          - Discussion: None
          - Result: John Malcolm, Ed Cleveland, Chuck Weeden, Bob Jones – in favor. Approved.
8. Old or unfinished business:
- Mr. Malcolm revisited the Elevator Contract topic. He has been investigating options for elevator service and maintenance outfits, other than Schindler (our current outfit). Mr. Malcolm continued to share he had negotiated a one-year contract with a company out of Queensbury who have other accounts locally.
    - Motion made to proceed with a one-year contract for \$900.00 (split over two 6-month payments) with James Sisk of Barrier Free Elevators, Inc.
      - Mover: Ed Cleveland
      - 2<sup>nd</sup>: Bob Jones
      - Discussion: None
      - Result: Chuck Weeden, Bob Jones, John Malcolm, Ed Cleveland – in favor. Approved.

- Still investigating available folks to address the roofing issues at the Town Hall
9. New Business:
- Ms. Mach submitted a request on behalf of the Mettawee School Board regarding their annual goal of community engagement, which will begin to be accomplished through a short community survey. The School Board requests that the survey link be posted to the Town website, Facebook page and in the Annual School Report. The link will also be available on the BRSU website. The Board supports the request of posting this link through the Town's usual outlets.
10. Public Comment:
- Maureen Brown inquired about the ways in which information is being distributed for access to Town Meeting. Discussion ensued regarding Town Meeting. Residents may either call in or access the meeting via the web. Internet access is not required to join Town Meeting. More information shared from the Town Clerk further informs on Town Meeting details.
  - Mr. Mason joined the meeting, and reiterated a few points discussed during the Road Foreman's Report section.
11. Motion made to Adjourn at 8:08pm
- Mover: Ed Cleveland
  - Second: Chuck Weeden
  - Discussion: None.
  - Result: Chuck Weeden, Ed Cleveland, John Malcolm, Bob Jones - in favor. Approved (Unanimous)