

Pawlet Public Library

Monthly Meeting of Board of Trustees

MINUTES

June 6, 2023

Present: Trustees in attendance: Harley Cudney, Grace Larson, Heather Lund, Kathryn Lawrence, Joni Lee

Lyndsi Barnes, Library Director

Community Members: Jeanine Seitz, Sally Cleveland

Call to Order: 5:31 Harley calls to order

Public Comment: No public comment at this time.

Review of Operating Norms: Harley goes over these.

Review of May Minutes: Heather motions to approve, Kathryn seconds, all agree.

Approval of Agenda: Kathryn motions to approve the agenda, Heather seconds, all agree.

Secretary's report: Grace has nothing to report.

Treasurer's Report:

- Kathryn reports the most recent funds in the growth and reserve funds: basically nothing has changed.

Director's Report:

- Lyndsi recaps successful scheduling for Pawlet Tech Time, Chair Yoga, Evening Yoga, Second Seed Saturdays (June 10<sup>th</sup> is the next one).
- Also scheduled are a movie night June 23, Summer Reading Camp on Thursdays starting July 6 – August 10, Summer Music Camp for 3-6<sup>th</sup> graders July 11-14, Summer Concert on the Village Green July 15, July 29-30 Annual Book Sale, Amazing Butterflies children's program August 4<sup>th</sup>, Ben Ana Band reunion concert August 19<sup>th</sup>, and continuing Second Seed Saturdays through September.
- *Pawlet Library Read All About It* was launched May 1, 2023 – most board members received the June edition, but for some the font was overlarge, Lyndsi will look into this.
- VT Dept. Library Summer Program grant has been awarded (\$300).
- The Pawlet Library was awarded the Accessible Small and Rural Communities grant, \$10,000 for the installation of an "induction loop" system—which will magnetically transmit sound to hearing aids and cochlear implants with telecoils.
- Library will be represented at the Pawlet Historical Society event in July.
- Library Hours:
  - Beginning July 1, 2023, the library's new operating hours:
  - Sunday - Closed
  - Monday – Closed

- Tuesday – 11:00am – 5:00pm
- Wednesday - 11:00am – 5:00pm
- Thursday - 11:00am – 5:00pm
- Friday - 10:00am – 5:00pm
- Saturday – 10:00am – 2:00pm
- \*Adelle's extra hour will come from the Assistant Librarian Line until the Town approves to pay the additional time, which we will submit budget request in October 2023 for FY25.
- Heather motions to continue funding Pawlet Tech Time to the amount of \$1,000 for fiscal year 2023-2024, Kathryn 2nds, all agree.

Annual Book Sale Committee Report –

- Sally Cleveland has agreed to coordinate the Bake Sale, and has many donations in the works. Bake Sale will be Saturday only.
- Harley will check library inventory as in napkins, plates, spoons, and trash bags to make sure we have what is needed for bake sale.
- Mach's is donating coffee, and lending 2 carafes.
- Nina will ask about donations for bake sale (via front porch forum, Facebook, etc.)
- Joni motions to allocate \$150 for Sally to spend in setting up the bake sale, Sally will submit receipts to Kathryn, Kathryn seconds, all agree.
- Sally will talk to Nina regarding publicity for the bake sale.
- Set up for the book sale will commence Wednesday, starting about 3:30pm.
- There will be four tables for Bake Sale.
- Set up on Saturday will start at 7:30.
- Book Sale Committee will meet Tuesday June 13 to discuss details.
- For Book Sale Volunteers –
  - Pizza Wednesday night
  - Thursday Lunch sandwiches possibly?
  - Definitely am coffee/snacks Thursday am
  - Saturday Lunch
  - Sunday Ice Cream
- Kathryn will check for ice cream donation from Stewarts
- Joni will check for sandwich platter from WCS

Library Repairs –

- Joni has contact for drywaller and roofer if necessary.

Autumn Raffle:

- August 15<sup>th</sup> is hard date to have donations.
- Heather has agreed to take the lead in coordinating donations.

Lyndsi reports that Jacki Becker and Bob Morlino have approached her about possibly using the library (which has air conditioning) as a heat emergency site. Lyndsi will check in with Bob about what this requires, and invite him to our next meeting.

7:40 pm Grace motions to adjourn, Joni seconds, all agree.

Next meeting July 5, 2023, 5:30pm at the library