

**Final Minutes**  
SELECTBOARD, TOWN OF PAWLET  
September 5, 2023  
7:00 pm  
Pawlet Town Hall  
122 School Street, Pawlet, VT  
& Virtually via Zoom

Members in Attendance:

Mike Beecher  
Bob Jones  
Jessica Van Oort  
Perry Brown  
Rich Hulett

Others in Attendance:

Kristin Powers  
PEG TV  
Frank Nelson  
Harley Cudney  
Dale Decker  
Michael Allen  
Nancy Morlino  
Jennifer Sullivan

**EVENT**

1. Call to order at 7:03 pm by Chairman, Mike Beecher, with the Pledge of Allegiance.
2. Introduction of those present, virtually and in person.
3. Addition or Deletion of Agenda Items.
  - a. Additions:
    - Executive Session to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body (1 V.S.A. § 313).
    - Citizen Concern re: Walnut Drive – Road Foreman’s Report
    - Town Hall Use – Facilities Report
  - b. Deletions:
    - EV Charging Grant Presentation
4. Approval of minutes from previous meeting.

- Motion made to approve the minutes of August 22, 2023, as printed.
  - Mover: Rich Hulett
  - 2<sup>nd</sup>: Perry Brown
  - Discussion: None.
  - Result: Approved.
- 5. Pre-Requested Appearances by Local Citizens and Visitors: None.
- 6. Announcements: None.
- 7. Reports:
  - A. Zoning Administrator's (ZA) Report:
    - ZA, Nancy Morlino, reported that she attended the PPC meeting which focused on Town Plan revisions, which will flow into bylaw revisions.
    - Document scanning continues (through 2015).
    - Gathering info for a future short term rental ordinance. One item for the Selectboard to consider is whether to opt into a 1% local tax.
    - Nancy shared a request from the Town Office employees to purchase a large format printer to more efficiently work with large maps often reviewed and utilized in Town. Estimated cost is between \$2000.00 and \$3000.00. The Board requested a formal quote for this purchase to be reviewed at a future meeting.
  - B. Planning Commission's Report:
    - No report from Jessica Van Oort at this meeting, however Frank Nelson shared a brief overview of the PPC meeting.
  - C. Road Foreman's Report:
    - Road Foreman, Dale Decker, provided a report to the Board:
      - Dale Decker and Rich Hulett visited the Town's gravel pit, and shared findings of clean, quality material. Discussions ensued regarding how to extract that material.
        - The Board unanimously agreed to process winter sand from our pit and to purchase drainage stone from SLC.
      - The Board acknowledged a concern from a citizen about Walnut Hill Drive. The Board discussed this and acknowledged that this is a privately owned road, and

maintenance is the responsibility of the residents of the road.

- Repairs are complete on the International.
- Ongoing projects include completing grant projects, roadside mowing, and to prepare for grading.
- Dale Decker shared that he has pursued another opportunity and will be moving along from his role of Highway Department Foreman for the Town of Pawlet. His last day will be the last day of September.

D. Assessor Report:

- No report at this meeting.

E. Town Clerk's Memo:

- Town Clerk, Deb Hawkins, shared a report with the Board:
  - Deb will be out on 9/12 and 9/13 for VT Municipal Clerk & Treasurer Conference

F. Town Treasurer's Memo:

- Town Treasurer, Julie Mach, shared a memo with the Board, including: an overview of payroll, accounts payable, monies from the General Fund, Highway, Wastewater.
- Tax and Wastewater bills have been sent out.
- Motion made to approve Payroll Warrant #24012 for \$9,034.67 and Accounts Payable Warrant #24011 for \$30,251.61.
  - Mover: Perry Brown
  - 2<sup>nd</sup>: Rich Hulett
  - Discussion: None.
  - Result: Approved.

- Taxes are due Monday, September 11<sup>th</sup> by 4:00pm.

G. Emergency Management Director's Report:

- No report at this meeting.

H. Health Officer's Report:

- No report at this meeting.

I. Waste Water Treatment Facility (WWTF):

- Pump 1 on Egg Street has failed, which has resulted in it being taken offline until it can be repaired.

J. Facilities Report:

- A local group is interested in utilizing the Auditorium for dance classes. To be continued at a future meeting.

- The exterior lights at the Town Hall have been repaired, and Mr. Beecher acknowledged several other repairs that are necessary in the Town Hall and WWTF.

K. Mettawee School Board (MSB) Report:

- No report at this meeting.

8. Old or unfinished business:

- Intoximeter – The Board obtained additional clarification regarding which model of intoximeter the Constables had requested. Following discussions, the Board wished to wait to decide until they hear the presentation re: the ORI numbers.

9. New Business:

- Mike Beecher shared about an upcoming meeting about the D&H Rail Trail, either virtually or in person.

10. Public Comment:

- Jennifer Sullivan inquired about the speed signs in West Pawlet.

11. Motion made to enter Executive Session at 7:50pm to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body (1 V.S.A. § 313).

- Mover: Perry Brown
- 2<sup>nd</sup>: Bob Jones
- Discussion: None
- Result: Approved

12. Motion made to exit Executive Session with no decisions made at 8:45pm

- Mover: Perry Brown
- 2<sup>nd</sup>: Bob Jones
- Discussion: None
- Result: Approved

13. Motion made to Adjourn at 8:50pm.

- Mover: Perry Brown
- 2<sup>nd</sup>: Rich Hulett
- Discussion: None.
- Result: Approved.