

Pawlet Public Library

Special Meeting of Board of Trustees

MINUTES

October 24, 2023

Present: Trustees in attendance: Harley Cudney, Grace Larson, Heather Lund, Joni Lee

Community Members: Lyndsi Barnes

Call to Order: 5:32 Harley calls to order.

Joni motions to vacate request for salary recommendation sent to the Select Board as a result of the improperly warned meeting of October 16, 2023, Heather seconds, all agree and motions passes.

Public Comment:

- Lyndsi goes over some clarification regarding the position currently held by Nina.
- She goes over the history of the position originally being grant-funded for the first year, then partially funded by the town and partially by the library, then wholly funded by the town for the past year. This is due largely to the shifting nature of the position.
- The title of "Community Resource Coordinator" is an accurate reflection of the job.
- Lyndsi has recently sent an updated description of the responsibilities undertaken by the holder of this position, and will forward this to the Board as well.
- Duties include corresponding with members of the volunteer network, promoting and organizing meetings of that network, managing the Library's social media, managing DonorSnap activity, managing fundraising drives, and running the circulation desk as needed (not regularly scheduled).
- Lyndsi asks the Board to recommend to the Select Board that Nina's salary be fully covered by the town.

Request for staff funding to Select Board:

- Heather motions to increase Adelle's hours from 10-11 hours/week, total of \$9,610 for the upcoming fiscal year. The library will continue to fund the courier service for inter-library loan. Joni seconds, all agree. Motion carries.
- There is a discussion of whether the Board should request the town to fund all of Nina's salary or a portion. After discussion, Heather motions to ask the Select Board to continue to fund this position at \$11,550/year. Grace seconds, Joni votes yes, the motion carries.
- Grace motions to request the Select Board to raise the Director's salary by 10% to \$32,064/year, Joni seconds, all in favor. Motion carries.
- Harley will bring these requests to the Select Board this evening.

Heather moves to adjourn the meeting, Joni seconds, meeting adjourned at 6:51 pm.

Dated October 27, 2023, Grace Larson, Secretary

Next meeting: Monthly Meeting November 7, 2023, 5:30 at the Library