

**Final Minutes**  
SELECTBOARD, TOWN OF PAWLET  
February 4, 2025  
7:00 pm  
Pawlet Town Hall  
122 School Street, Pawlet, VT  
& Virtually via Zoom

Members in Attendance:

Mike Beecher  
Bob Jones  
Jessica Van Oort  
Tom Collard  
Rich Hulett

Others in Attendance:

PEG-TV  
Kristin Powers  
Cori Rail  
Linda Lynton  
Lauren Herbert  
Nancy Morlino  
Tom Covino  
Frank Nelson  
Heather's iPhone  
Annie Nash

**EVENT**

1. Call to order at 7:03pm by Chairman, Mike Beecher, with the Pledge of Allegiance and a summary of the Selectboard's Rules of Procedure.
2. Introduction of those present, virtually and in person.
3. Addition or Deletion of Agenda Items.
  - a. Additions:
    - Executive Session to discuss labor relations agreements with employees and confidential attorney-client communications made for the purpose of providing professional legal services to the body.
    - Town Hall Auditorium Use Request.

- b. Deletions: None
- 4. Approval of minutes from previous meeting.
  - Motion made to approve the regular meeting minutes of January 21, 2025 as printed.
    - Mover: Rich Hulett
    - 2<sup>nd</sup>: Tom Collard
    - Discussion: None.
    - Result: Approved.
- 5. Pre-Requested Appearances by Local Citizens and Visitors: None.
- 6. Announcements: None.
- 7. Reports:
  - A. Zoning Administrator's (ZA) Report: No report at this meeting.
  - B. Planning Commission's Report:
    - Jessica Van Oort shared a report from the PPC. Work continues on the Enhanced Energy Plan. This plan, if filed with the RRPC and state, will give the Town substantial deference. A template has been provided to the PPC for this work.
      - Frank Nelson added that the Enhanced Energy
    - Jessica reported that there are two upcoming vacancies in the PPC as of March 2025.
  - C. Road Foreman's Report: No report at this meeting.
  - D. Assessor Report:
    - The Board discussed the tax map maintenance contract from Cartographic Associates, Inc.
      - Motion made to approve this contract.
        - Mover: Jessica Van Oort
        - 2<sup>nd</sup>: Tom Collard
        - Discussion: None
        - Result: Approved
    - The Board received the certificate of no appeal or suit pending.
      - Motion made to agree to the certificate of no appeal or suit pending for the Town of Pawlet Grand List.
        - Mover: Bob Jones
        - 2<sup>nd</sup>: Rich Hulett
        - Discussion: None
        - Result: Approved
  - E. Town Clerk's Memo:

- Deb Hawkins provided a report to the Board:
  - Town Reports have been mailed.
  - One overweight permit approved and signed by Bob Jones.

F. Town Treasurer's Memo:

- Town Treasurer, Julie Mach, shared a memo with the Board, including: an overview of payroll, accounts payable, monies from the General Fund, Highway, Wastewater.
- Motion made to approve Accounts Payable Warrant #25046 for \$46,306.94 Payroll Warrant #25045 for \$10,166.92.  
 Mover: Rich Hulett  
 2<sup>nd</sup>: Bob Jones  
 Discussion: None  
 Result: Approved.
- Jessica Van Oort shared that both she and Julie Mach received a letter regarding the potential Federal Funding Freeze, informing them that federal funded grant monies may or may not be affected.

G. Emergency Management Director's Report:

- Bob Morlino met with Bill Jones, Vermont Emergency Management Training Coordinator for So. VT and was given a tour of the Pawlet Emergency Mgt. facility at the Mettawee School and reviewed the Town's Emergency Mgt. Plan.

H. Health Officer's Report: Jennifer Sullivan electronically shared that there is nothing to report at this meeting.

I. Waste Water Treatment Facility (WWTF): No report at this meeting.

J. Facilities Report:

- Bob Morlino electronically requested to utilize the Town Hall Auditorium for a CPR/First Aid course for the Fire Department on March 11, 2025.
  - The Board unanimously supported this request.

K. Mettawee School Board (MSB) Report: No report at this meeting.

8. Old or unfinished business:

- None.

9. New Business:

- The Board acknowledged receipt of the spring mailer from Patrick Wilson regarding the FY26 structures and class II roadway grants.

- Tom Collard inquired about frost heave signs and hot patch for winter road wear and maintenance. In addition, Tom pointed out a need for some minor repair on the plaque on the West Pawlet monument.

10. Public comment:

- Frank Nelson expressed gratitude for Jessica and her presence and leadership on the Planning Commission. Continued to inquire about upcoming transfer of technological needs.

11. Motion made to enter Executive Session to discuss labor relations agreements with employees and confidential attorney-client communications made for the purpose of providing professional legal services to the body at 7:30pm.

- Mover: Bob Jones
- 2<sup>nd</sup>: Rich Hulett
- Discussion: None
- Result: Approved

12. Motion made to exit Executive Session with no decision made at 8:12pm.

- Mover: Bob Jones
- 2<sup>nd</sup>: Rich Hulett
- Discussion: None
- Result: Approved

13. Motion made to approve the proposed Library salary adjustments as presented by the representative from the Library Board of Trustees.

- Mover: Jessica Van Oort
- 2<sup>nd</sup>: Bob Jones
- Discussion: None
- Result: Approved

12. Motion made to adjourn at 8:16pm

- Mover: Bob Jones
- 2<sup>nd</sup>: Tom Collard
- Discussion: None
- Result: Approved