

**Final Minutes**  
SELECTBOARD, TOWN OF PAWLET  
August 19, 2025  
7:00 pm  
Pawlet Town Hall  
122 School Street, Pawlet, VT  
& Virtually via Zoom

Members in Attendance:

Mike Beecher  
Bob Jones  
Jessica Van Oort  
Tom Collard  
Rich Hulett

Others in Attendance:

PEG-TV  
Kristin Powers  
Frank Nelson  
Sue LaPorte  
Lauren Herbert  
Toni's iPhone  
Linda Lynton  
Tom Covino  
Julie Mach  
Cori Rail

**EVENT**

1. Call to order at 7:02pm by Chairman, Mike Beecher, with the Pledge of Allegiance and a summary of the Selectboard's Rules of Procedure.
2. Introduction of those present, virtually and in person.
3. Addition or Deletion of Agenda Items.
  - a. Additions: Executive Session to discuss labor relations agreements with employees.
  - b. Deletions: None.
4. Approval of minutes from previous meeting.
  - Motion made to approve the regular meeting minutes of August 5, 2025, with an edit to the Highway Foreman's Report section.

- Mover: Rich Hulett
- 2<sup>nd</sup>: Tom Collard
- Discussion: None.
- Result: Approved.

5. Pre-Requested Appearances by Local Citizens and Visitors: None.

6. Announcements: None.

7. Reports to the Board:

A. Zoning Administrator's (ZA) Report:

- Nancy Morlino electronically submitted a report sharing that an updated zoning log has been posted. Nothing else to report at this meeting.

B. Planning Commission's Report: No report at this meeting.

C. Road Foreman's Report:

- Highway Foreman, James Greeno, provided a report to the Board, summarizing projects completed during the previous two weeks as well as upcoming areas of focus.
- There is an opening in the highway dept. for a team member. Interested applicants may apply via Indeed or send an email directly to the Highway Foreman at [pawletroads@vermontel.net](mailto:pawletroads@vermontel.net).

D. Assessor Report:

- The Assessor's office requested the Board sign an errors and omissions memo.
  - Motion made to approve the errors and omissions.
    - Mover: Jessica Van Oort
    - 2nd: Bob Jones
    - Discussion: None
    - Result: Approved

E. Town Clerk's Memo:

- Town Clerk, Deb Hawkins, share a memo with the Board:
  - One memo from the ANR with regard to a Stream Alternation Permit for Gib Mach.

F. Town Treasurer's Memo:

- Town Treasurer, Julie Mach, shared a memo with the Board, including: an overview of payroll, accounts payable, monies from the General Fund, Highway, Wastewater.
- The Town's auditor has taken the books to finish up the audit.

- Taxes have steadily been coming in, both property and waste water.
- Motion made to approve Accounts Payable Warrant #26012 for \$30,993.52 and Payroll Warrant #26011 for \$11,266.95.
  - Mover: Jessica Van Oort
  - 2<sup>nd</sup>: Tom Collard
  - Discussion: None.
  - Result: Approved.

G. Emergency Management Director's Report: No report at this meeting.

H. Health Officer's Report: No report at this meeting.

I. Waste Water Treatment Facility (WWTF):

- Mike Beecher shared that he connected Jill Marsano (VTUMS) and James Greeno, Highway Foreman, regarding preparation for the paving grant.
- Jessica Van Oort shared an updated regarding the pursuit of grant funding for sludge storage at the WWTF.

J. Facilities Report:

- Mike Beecher inquired with Library representatives if they have a contact to service the HVAC system at the Library.
- Cori Rail inquired about the classification of the Library steps as they relate to grant funding. Mr. Beecher suggested that questions go through the VT Preservation Trust for guidance on this.
  - The Board unanimously supported the Library in moving forward with this grant, keeping the Selectboard in the loop as progress occurs.
- Cori Rail shared that the Library had their windows washed, however the tops were not able to be accessed due the storm windows. Tom Collard to investigate the idea of a contractor to look into removing the storm windows so the windows may be washed.
- With regards to the accessibility grant, Jessica Van Oort shared that Arcitend, the company who will be performing the work for the MERP grant, will be visiting the Town buildings on Friday and will be also reviewing the accessibility questions.

8. Reports to the Public:

A. Library Board Report:

- Cori Rail shared a report from the Library Board:
  - Two members of the Library Board, Lauren and Grace, are eager to be a part of the working group for the MERP Grant.
  - The Library Book Sale was a great success, and the Board thanks the many, many volunteers and community members who helped with the success of the event.
  - The hiring committee for the Library Director position has been active, working with council, and they are moving forward

B. Mettawee School Board (MSB) Report: No report at this meeting.

9. Old or unfinished business:

- Turkey Marker – With the Historical Society’s recommendation, the Board determined that the state-owned location for the marker would be the ideal location. To contact the state authorities to obtain permission.
- Jessica Van Oort shared that the picnic table and bike repair kit will be arriving for the area by the D&H Rail Trail. The question arose of who would be responsible for installing the table and repair station. The Town of Rupert, also involved in this grant project, plans to hire a contractor.
  - Mr. Hulett suggested hiring a contractor, similar to what Rupert plans to do, to complete the install due to the busy schedule of the Highway Department.
- Jessica Van Oort shared the contract with Architend, the company conducting the work for the MERP grant, with the Board. The contract is in need of a signature.
  - Motion made to sign the contract with Architend with the Town of Pawlet’s MERP project.
    - Mover: Jessica Van Oort
    - 2<sup>nd</sup>: Rich Hulett
    - Discussion: None
    - Result: Approved
  - Frank Nelson and Julie Mach added information about the MERP mini grant.

10. New Business:

- Jessica Van Oort shared a presentation about information gathered via a VLCT training on ordinances and policies.

11. Public comment:

- Frank Nelson shared that D&H Rail Trail meetings are on hold.

12. Motion made to enter executive session to discuss labor relations agreements with employees at 8:10pm. The Board invited in Town Treasurer, Julie Mach, and Kristin Powers for discussion.

- Mover: Bob Jones
- 2<sup>nd</sup>: Rich Hulett
- Discussion: None
- Result: Approved

13. Motion made to exit executive session with no decisions made at 9:10pm.

- Mover: Bob Jones
- 2<sup>nd</sup>: Jessica Van Oort
- Discussion: None
- Result: Approved.

12. Motion made to adjourn at 9:10pm.

- Mover: Bob Jones
- 2<sup>nd</sup>: Jessica Van Oort
- Discussion: None
- Result: Approved