

Final Minutes
SELECTBOARD, TOWN OF PAWLET
September 16, 2025
7:00 pm
Pawlet Town Hall
122 School Street, Pawlet, VT
& Virtually via Zoom

Members in Attendance:

Mike Beecher
Bob Jones
Jessica Van Oort
Tom Collard
Rich Hulett

Others in Attendance:

PEG-TV
Kristin Powers
Frank Nelson
Sue LaPorte
James Greeno
Nancy Morlino
Julie Mach
Lauren Herbert
Cori Rail

EVENT

1. Call to order at 7:01pm by Chairman, Mike Beecher, with the Pledge of Allegiance and a summary of the Selectboard's Rules of Procedure.
2. Introduction of those present, virtually and in person.
3. Addition or Deletion of Agenda Items.
 - a. Additions:
 - Executive Session to discuss labor relations agreements with employees.
 - b. Deletions: None.
4. Approval of minutes from previous meeting.
 - Motion made to approve the regular meeting minutes of September 2, 2025.

- Mover: Rich Hulett
- 2nd: Tom Collard
- Discussion: None.
- Result: Approved.

5. Pre-Requested Appearances by Local Citizens and Visitors: None.

6. Announcements: None.

7. Reports to the Board:

A. Zoning Administrator's (ZA) Report:

- Nancy Morlino shared 31 permits have been issued, year-to-date.
- The DRB approved a permit for a contractor's yard.

B. Planning Commission's Report: No report at this meeting.

C. Road Foreman's Report:

- Highway Foreman, James Greeno, provided a report to the Board, summarizing projects completed during the previous two weeks as well as upcoming areas of focus.
- The Board & Mr. Greeno had discussions regarding the upcoming paving project on Rte. 153.
- The Town of Pawlet was awarded the FY26 Grants In Aid for the amount of \$20,000.00.
 - Motion made to accept this grant and sign the agreement.
 - Mover: Jessica Van Oort
 - 2nd: Rich Hulett
 - Discussion: None
 - Result: Approved
- Julie Mach shared that VTrans distributed an email regarding two possible grant opportunities for FY26, with applications due on November 7, 2025.
 - The Board will review and discuss at their next meeting.

D. Assessor Report:

- The Assessor's Office submitted an Errors & Omissions for the 2025 Grand List to the Board.
 - Motion made to sign the Errors & Omissions for the 2025 Grand List for parcel # 0004-0324.
 - Mover: Bob Jones
 - 2nd: Jessica Van Oort
 - Discussion: None
 - Result: Approved

E. Town Clerk's Memo: No report at this meeting.

F. Town Treasurer's Memo:

- Town Treasurer, Julie Mach, shared a memo with the Board, including: an overview of payroll, accounts payable, monies from the General Fund, Highway, Wastewater.
- Julie provided a brief summary of tax collection, which overall went well, however some frustration occurred due to a numerical rounding issue on the online payment portal vs. exact change required within internal systems.
- Motion made to approve Accounts Payable Warrant #26017 for \$1,364,103.86 and Payroll Warrant #26015 for \$9,186.88.
 - Mover: Jessica Van Oort
 - 2nd: Tom Collard
 - Discussion: None.
 - Result: Approved.

G. Emergency Management Director's Report:

- No report at this meeting, however Bob Morlino shared that Pawlet is eligible for funding.
- The Granville Rescue Squad sent a letter to the Town requesting a letter of support for their reapplication of licensing that provides service to our region. Mr. Morlino and Mr. Beecher worked together to draft and submit a letter of support.
- Jessica Van Oort shared that the Pawlet Volunteer Fire Dept. has worked hard to put together their new brush truck.

H. Health Officer's Report: No report at this meeting.

I. Waste Water Treatment Facility (WWTF):

- Jill Marsano, VTUMS, provided a report from the WWTF. All systems working as they should.

J. Facilities Report:

- Mike Beecher shared that a contractor has been reviewing the Waste Water Treatment Facility to assess the efficiency of the heaters in the space.
 - A bid was distributed amongst the Board members for review for heat pump installation combined with electric baseboard in the WWTF.
- Jessica Van Oort shared an updated on the MERP grant:
 - Jessica and Tom Collard met with representatives of Architend, the engineer for the grant program, to review

the Town Hall and Library so that they can prepare proposals for various options for grant-funded projects.

- Architednd requested various documents and drawings of the spaces.
 - Tom Collard addressed the ongoing issue of vegetation growth surrounding the Town Hall. Abutting neighbors supported the Town mitigating the overgrowth.
 - James Greeno shared that the Highway Dept. is on board to assist in the efforts of removing the overgrowth.
 - Tom Collard addressed the painting project at both the Town Hall and Library. There are 4 individuals planning to provide quotes.
 - Mike Beecher shared that the heaters and air conditioners will be serviced before winter.
8. Reports to the Public:
- A. Library Board Report: No report at this meeting.
 - B. Mettawee School Board (MSB) Report:
9. Old or unfinished business: None.
10. New Business: None.
11. Public comment:
- Frank Nelson shared that there is still an alternate position available within the Town for the Rutland Regional Planning Commission.
12. Motion made to enter executive executive session to discuss labor relations agreements with employees at 7:52pm.
- Mover: Bob Jones
 - 2nd: Rich Hulett
 - Discussion: None
 - Result: Approved
13. Motion made to exit executive session with no decisions made at 8:25pm.
- Mover: Bob Jones
 - 2nd: Tom Collard
 - Discussion: None
 - Result: Approve
14. Motion made to extend a job offer to a qualified applicant for the vacant position within the Highway Department.
- Mover: Jessica Van Oort
 - 2nd: Rich Hulett
 - Discussion: None

- Result: Approved.
12. Motion made to adjourn at 8:27pm.
- Mover: Bob Jones
 - 2nd: Tom Collard
 - Discussion: None
 - Result: Approved