

Final Minutes
SELECTBOARD, TOWN OF PAWLET
October 28, 2025
7:00 pm
Pawlet Town Hall
122 School Street, Pawlet, VT
& Virtually via Zoom

Members in Attendance:

Bob Jones
Mike Beecher
Jessica Van Oort
Tom Collard
Rich Hulett

Others in Attendance:

PEG-TV
Kristin Powers
Linda Welch
Julie Mach
Sue LaPorte
Lauren Herbert
Deb Hawkins

EVENT

1. Call to order at 7:00pm by Chairman, Mike Beecher, with the Pledge of Allegiance and a summary of the Selectboard's Rules of Procedure.
2. Introduction of those present, virtually and in person.
3. Addition or Deletion of Agenda Items.
 - a. Additions:
 - Winter Salt – Highway Foreman's Report
 - b. Deletions: None.
4. Approval of minutes from previous meeting.
 - Motion made to approve the regular meeting minutes of October 14, 2025, as printed.
 - Mover: Tom Collard

- 2nd: Rich Hulett
- Discussion: None.
- Result: Approved.

5. Pre-Requested Appearances by Local Citizens and Visitors: None

6. Announcements: None

7. Reports to the Board:

A. Zoning Administrator's (ZA) Report:

- ZA Morlino electronically shared the most current zoning log with the Board, as well as an update on current happenings within the ZA's office.

B. Planning Commission's Report: No report at this meeting.

C. Road Foreman's Report:

- Highway Foreman, James Greeno, provided a report to the Board, summarizing projects completed during the previous two weeks as well as upcoming areas of focus.
 - The Paving on Rte 153 is complete, and the Highway Department will continue to work on transitions to driveways as well as completing the shoulders.
- The Board discussed two salt prices, one from Apalachee and one from Eastern Salt.
 - Motion made to proceed with purchasing salt from Apalachee Salt at \$95.75/ton, delivered, based on an estimated quantity of 300 tons.
 - Mover: Jessica Van Oort
 - 2nd: Rich Hulett
 - Discussion: None
 - Result: Approved

D. Assessor Report: No report at this meeting.

E. Town Clerk's Memo:

- Town Clerk, Deb Hawkins, shared a memo with the Board.
 - Vinnie Covino completed the majority of the computer installation work in the Town Clerk's office.
 - A new scanner needs to be purchased to work alongside the newest Windows update.
 - Motion made to purchase the updated scanner for the price of \$611.00.
 - Mover: Bob Jones
 - 2nd: Jessica Van Oort
 - Discussion: None

- Result: Approved

F. Town Treasurer's Memo:

- Town Treasurer, Julie Mach, shared a memo with the Board, including: an overview of payroll, accounts payable, monies from the General Fund, Highway, Wastewater.
- Julie Mach reminded the public body that the Town Offices are closed on Monday, November 3, 2025.
- Julie Mach spoke to the Better Back Roads grant. Due to the in-progress nature of the paperwork and a deadline for submission that falls between meetings, Julie requested that the Board nominate a member to sign the necessary paperwork once it's completed to meet the deadline of 10/31/25.
 - Motion made to authorize Bob Jones to sign on the Better Back Roads grant paperwork.
 - Mover: Jessica Van Oort
 - 2nd: Rich Hulett
 - Discussion: None
 - Result: Approved
- Motion made to approve Accounts Payable Warrant #26025 for \$88,883.76 and Payroll Warrant #26024 for \$9,646.75.
 - Mover: Rich Hulett
 - 2nd: Tom Collard
 - Discussion: None.
 - Result: Approved.

G. Emergency Management Director's Report: No report at this meeting.

H. Health Officer's Report:

- Town Health Officer, Jennifer Sullivan, electronically shared an update with the Board.
 - The dog bite issue has been handed over to Constable Covino, as the situation is ongoing.
 - An individual, previously cited, continues to burn trash in West Pawlet.

I. Waste Water Treatment Facility (WWTF):

- Jill Marsano, VTUMS, shared a report of standard testing and submissions with the Board.

- Mike Beecher shared that the new heat pump was installed last week, and the baseboard heater is forthcoming.

J. Facilities Report:

- Town Hall and Library will be closed on Monday, November 3, 2025 for the blower test.
- Tom Collard shared several updates on facilities projects and improvements.

8. Reports to the Public:

A. Library Board Report:

- Sue LaPorte shared that new temporary employees are doing a great job and are keeping the Library open during usual hours.
- The Halloween parade took place and was a great success.

B. Mettawee School Board (MSB) Report: No report at this meeting.

9. Old or unfinished business:

- Mike Beecher spoke to the proposed schedule and rate for the new grant administrator position.
 - Motion made to accept and approve the position proposal (hours and budget) for the Grant Administrator Position.
 - Mover: Tom Collard
 - 2nd: Rich Hulett
 - Discussion: None
 - Result: Approved

10. New Business:

- Jessica Van Oort shared that she submitted a comment on behalf of RRPC's work to the State of Vermont regarding the land use designation map, supporting the RRPC's map.
- The Board reviewed the quote from Wilk Paving to complete paving of the apron on Bull Frog Hollow.
 - Mover: Bob Jones
 - 2nd: Jessica Van Oort
 - Discussion: None
 - Result: Approved

11. Public comment: None

12. Motion made to adjourn at 7:40pm.

- Mover: Bob Jones
- 2nd: Rich Hulett
- Discussion: None
- Result: Approved